

Grand Ledge Public Schools Board of Education



DATE

WORK SESSION

**SAWDON ADMINISTRATION BUILDING
BOARD ROOM
TIME**

Grand Ledge Public Schools

Work Session of the Board of Education

Please take notice that the Board of Education will hold a Work Session on:

Date: Monday, October 14, 2024

Place: Sawdon Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837

***Once the meeting begins, it will be Live Streamed
at: [youtube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on Live)***

Time: 6:00 p.m.

Purpose: General Business

Phone: (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings
Board Members
Lansing State Journal
Melissa Mazzola, President, GLEA
Ashleigh Lore, Vice-President, GLEA
Sarah Hopper, President, MEA/NEA Unit I, Secretarial /Clerical
Denise Truman, President, MEA/NEA Unit III, Food Service
Allyson McCann, President, MEA/NEA Unit IV, Paraeducators, TA & Health Care Paraeducators
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Sarra Ruiz, President, Custodial Association

Date of Posting: October 9, 2024

NOTE: *Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend*

**Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Monday, October 14, 2024
6:00 pm**

- I. Call to Order & Pledge of Allegiance.....Nicole Shannon, President
- II. Roll Call.....Dr. Bill Barnes, Superintendent
- III. Public Comment
- IV. Presentations
 - A. Rotary Dictionary Project
 - B. Instructional Leadership
- V. Action Items
 - A. Approval of Meeting Minutes
 - a. September 23, 2024 Meeting
 - b. September 23, 2024 Closed Session
 - c. September 27, 2024 Special Meeting
 - B. Approval of Administrative Hiring
 - a. Adrienne Barna – Chief Financial Officer
 - C. Waive 1st Reading & Approval of Board Policy 8510 (Wellness)
 - D. Approval of Relevant Academy Cooperative Agreement
 - E. Approval of Proposal 1, Series 4 Bond Bid Awards
 - a. Willow Ridge
 - b. Hayes & Transportation
 - F. Approval of the Payment of Sinking Fund Invoices
 - G. Approval of the Payment of Proposal 1, Series 2 Bond Invoices
 - H. Approval of the Payment of Proposal 1, Series 3 Bond Invoices
 - I. Approval of the Payment of Proposal 1, Series 4 Bond Invoices
- VI. Comments from Staff and Board
- VII. Future Topics
 - A. Board Meeting - Monday, October 28, 2024, 6:00 p.m., Board Room
- VIII. Closed Session – Negotiations
- IX. Reconvene in Open Session
- X. Approval of GLEA Letter of Agreement #8
- XI. Adjournment

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segments of the meeting. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.



**CALL TO ORDER &
PLEDGE OF ALLEGIANCE**

President Shannon

"I pledge allegiance
to the Flag
of the United States of America,
and to the republic
for which it stands,
one Nation under God,
indivisible,
with liberty and justice for all."



ROLL CALL

Superintendent William Barnes



PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



PRESENTATION ITEM A

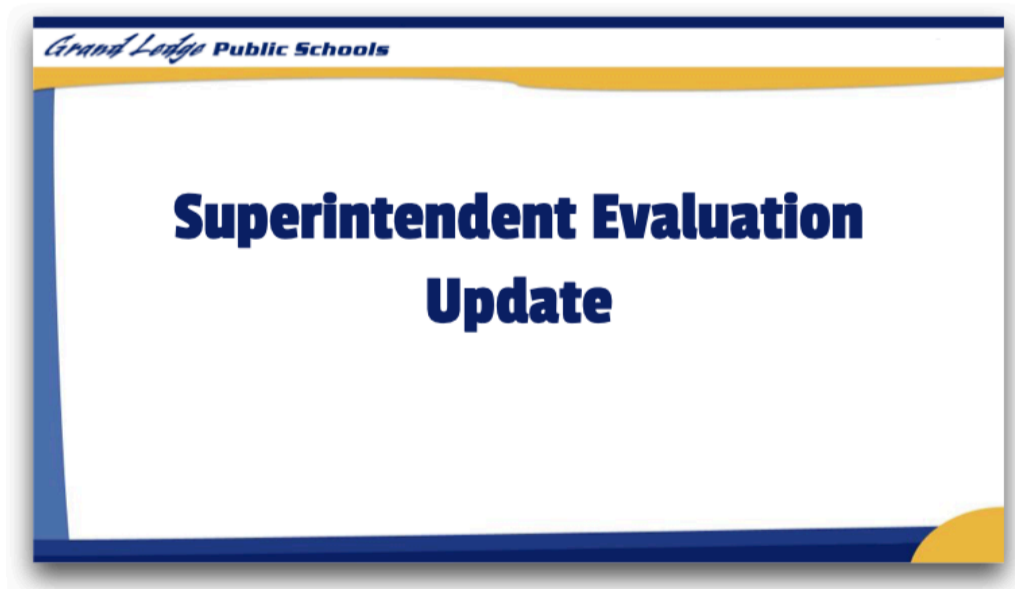
A. Rotary Dictionary Project

Rotarians Ariel Backus and Bruce Dunn will provide you with an update on this year's Dictionary Project.



PRESENTATION ITEM B

B. Superintendent's Evaluation Update - Instructional Leadership





ACTION ITEM A

A. Approval of Meeting Minutes

- a. September 23, 2024 Meeting
- b. September 23, 2024 Closed Session*
- c. September 27, 2024 Special Meeting

** Closed Session Minutes will be at your board place and collected at the end of the meeting.*

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the meeting minutes, as presented.

**GRAND LEDGE PUBLIC SCHOOLS
Board of Education**

September 23, 2024

MINUTES

Vice President DuFort called the meeting to order at 6:02 p.m. She led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Barnes indicated the presence of **Board Members:** Denise DuFort, Ashley Kuykendoll, Ben Cwayna, Toni Glasscoe and Tim Marsh **Members Absent:** Nicole Shannon and Jon Shiflett. **Central Office Administrators:** Bill Barnes, Julie Waterbury, Wendy Seida, Bill Albrecht, Kelly Jones, Mark Deschaine and John Ellsworth. **Others in Attendance:** Tim Totten, Coban Holmes, Matt Oppenheim, Sally Jo Nelton, John Piper, Melissa Mazzola, Jon Ringlein and Kim Manning

APPROVAL OF AGENDA ITEMS

Motion by Mr. Cwayna, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education to approve the September 23, 2024 Agenda Items, as presented. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA ITEMS

Motion by Ms. Kuykendoll, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the September 23, 2024 Consent Agenda Items, as presented.

Included on the Consent Agenda were the September 9, 2024 Work Session Minutes and the Teacher Leave of Absence for Alyssa Arnouts.

The motion carried unanimously.

REPORTS

- A. **2023-2024 Audit – Presented by Maner Costerisan** – Jon Ringlein, Senior Manager with Maner Costerisan presented the 2023-2024 Audit noting the district has received a clean opinion, which is the highest the auditing firm can give and they are providing reasonable assurance of the numbers and that they are presented fairly.
- B. **Capitol Connections** – Dr. Glasscoe highlighted the details of Senate Bill SB 911 that was passed by the Senate on Tuesday and received clarification on the regional meeting for the district taking place on October 14th.
- C. **Eaton RESA** – Mrs. DuFort advised there was no report.
- D. **Grand Ledge Education Foundation** – In President Shannon's absence, Dr. Glasscoe shared the GLEF Teacher Grant Applications are out.

- E. Equity, Diversity and Inclusion Committee** – Ms. Kuykendoll advised there was no report.
- F. Governance Committee** – Mr. Cwayna advised there was no report.
- G. Bond Update** – Bond Supervisor John Piper provided updates regarding bond bids for Hayes, Operations and Willow Ridge and provided updated on construction for Neff, Wacousta and preparations for work at the high school. He shared the district will host an Open House at the new Wacousta Elementary School on Wednesday, October 9th from 6:00 – 8:00 p.m.
- H. Superintendent** – Dr. Barnes thanked Mr. Piper for his work, complimented Mrs. Waterbury on her and the business office team for their work on the audit, recognized the 2024 GLPS Hall of Fame inductees and ceremony commending Dr. Gabriel, Mr. Baker and Mr. Cook for their work in bringing this back, and shared this is homecoming week and he is looking forward to a fun night on Friday.

PUBLIC COMMENT

Ms. Kuykendoll reviewed the process for providing public comment.

GLEA President Melissa Mazzola recognized the Hall of Fame induction ceremony and shared that she was pleased to announce the district has stopped charging seniors to attend athletic events.

OLD BUSINESS

A. FOIA APPEAL DETERMINATIONS

Motion by Dr. Glasscoe, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to deny the pending FOIA appeal as moot because it appears to have been prematurely filed, as the records have since been produced. The motion carried unanimously.

NEW BUSINESS

A. APPROVAL OF 2023-2024 AUDIT

Motion by Ms. Kuykendoll, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the 2023-2024 Audit, as presented. The motion carried unanimously.

B. APPROVAL OF WILLOW RIDGE ELEMENTARY BOND BID AWARD

Motion by Mr. Cwayna, seconded by Ms. Kuykendoll to table this item.

Superintendent Barnes shared the rationale for tabling this item tonight and bringing it back at a Special Meeting later this week.

The motion carried unanimously.

C. Superintendent's Evaluation Update – Business & Finance

Superintendent Barnes provided his update with focus on Business and Finance, Section D of the Superintendent's Evaluation Rubric. He provided the established goal and the current initiatives established under each of the goals including Budget Development, Budget Reports, Financial Controls, Facilities Management, and Resource Allocation.

COMMENTS FROM STAFF & BOARD

John Ellsworth reiterated the district received an unmodified and clean opinion audit which is the highest and best our auditors can provide. He thanked Mrs. Waterbury for educating him on budget planning and setting up of systems. He shared that district teacher Gina Edick applied for, and received, a grant in the amount of \$3,200 from the Native American Heritage Foundation which is being used to bring Native American lessons to our students at Wacousta and Willow Ridge noting this is a good example of the kind of staff, teachers we have here at Grand Ledge Public Schools.

Superintendent Barnes expressed his appreciation to the Grand Ledge Education Association for hosting a full staff tailgate last Friday noting it was well attended by staff and their families and expressing his appreciation for the fellowship. He reminded the Board the district is hosting an academic event on Wednesday night to roll out our new translation devices that were purchased using 11t grant funds and sharing we are also using this event for our Student Services Department to share resources and supports for students who have an IEP.

Mr. Marsh commended the board for the creation of the new board member onboarding process noting he and Dr. Barnes used the check list and commented it was a great tool and a great process. He gave Kudos to the Hall of Fame induction ceremony commenting he enjoyed the evening, the stands were full and it was great to see some people receive some long overdue recognition and commending Dr. Gabriel, Mr. Baker and Mr. Cook for the wonderful job they did in bringing this back to the district.

Dr. Glasscoe noted she is sad the district is losing Mrs. Waterbury noting it is comforting when you know you can trust the work and commending her and her team for the consistency when it comes to district finances. She expressed her appreciation that every time she has asked for, mentioned, or suggested something, she has seen it come to pass. She encouraged the district to keep in mind, when scheduling events, that many congregations hold mid-week service on Wednesday nights and her lack of participation is due to her being very active in her church. In closing she shared a colleague shared their grandchildren were attending the district and commenting she may get some calls applauding us for the wonderful things we are doing and possibly sharing suggestions for improvement. She noted she is proud of what we are doing in the district and that people feel comfortable approaching her.

Mr. Cwayna commented Mrs. Waterbury has been a transformational CFO and remarking he hopes she is involved in the process of hiring her successor. He expressed it has been great to work with her and wished her the best of luck and thanked her for the Audit.

Ms. Kuykendoll commented Mrs. Waterbury is spectacular and thanked her for the time she has given the district. She thanked Dr. Barnes for his Superintendent Evaluation Update. She further shared a reminder to families as we get into the throws of the school year that fundraisers are popping up and remarking families should do what is right for your family and your budget but not over extending. She noted Grand Ledge is a strong village where everyone is willing to chip in and do their part and all that pours into making our district a better place.

Vice President DuFort reiterated Mr. Cwayna's comments about Mrs. Waterbury service being transformational and recognizing the organization she has brought to the district noting it has also benefitted the community. In closing she expressed she is looking forward to the homecoming parade on Friday.

CLOSED SESSION – Attorney / Client Privilege

Motion by Mr. Cwayna, seconded by Mr. Marsh for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of discussing Attorney / Client Privileged Communication as Per Section 8(1)(h) of the Open Meetings Act (Mediation Update - GLPS v. GMB Architects & Engineers).

ROLL CALL VOTE:

Mr. Marsh	<u>YES</u>	Ms. Kuykendoll	<u>YES</u>
Dr. Glasscoe	<u>YES</u>	Mrs. DuFort	<u>YES</u>
Mr. Cwayna	<u>YES</u>		

The motion carried unanimously at 7:20 p.m.

RECONVENE IN OPEN SESSION

The meeting reconvened in Open Session at 8:01 p.m.

ADJOURNMENT

The meeting adjourned at 8:02 p.m.

Respectfully Submitted:

Attest:

Ashley Kuykendoll, Secretary

Nicole Shannon, President

**GRAND LEDGE PUBLIC SCHOOLS
Board of Education**

September 27, 2024

MINUTES

President Shannon called the meeting to order at 8:30 a.m. She led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Barnes indicated the presence of **Board Members:** Nicole Shannon, Denise DuFort, Ashley Kuykendoll, Jon Shiflett, Ben Cwayna and Tim Marsh
Members Absent: Toni Glasscoe. **Central Office Administrators:** Bill Barnes, Steve Gabriel, Julie Waterbury, Bill Albrecht, Mark Deschaine and John Ellsworth. **Others in Attendance:** John Piper, Jacki Hilgendorf and Kim Manning

PUBLIC COMMENT

There was no public comment.

ACTION ITEM

A. APPROVAL OF WILLOW RIDGE ELEMENTARY BOND BID AWARD

Motion by Mr. Shiflett, seconded by Mr. Marsh for the Grand Ledge Public Schools Board of Education to approve bond bid awards to Functional Consulting in the amount of \$9,600 for Commissioning, Christman Constructors in the amount of \$71,400 for Demolition, Schepers Concrete in the amount of \$195,690 for Foundations & Interior Flatwork, Leavitt & Stack in the amount of \$483,600 for Exterior Flatwork, Davenport Masonry in the amount of \$337,600 for Masonry, Lapeer Steel in the amount of \$149,650 for Structural Steel, E & L Construction in the amount of \$174,000 for General Trades, C & I Building in the amount of \$68,160 for Roofing, Vos Glass in the amount of \$79,400 for Glass & Glazing, Schepers Brothers in the amount of \$170,413 for Walls & Ceilings, B & J Painting in the amount of \$22,170 for Painting, Superior Floor Coverings in the amount of \$44,653 for Flooring, Rayhaven Group in the amount of \$14,721 for Metal Lockers, FCI Group in the amount of \$79,487 for Casework, Total Fire in the amount of \$42,712 for Fire Protection, Myers Plumbing & Heating in the amount of \$2,060,000 for Plumbing & HVAC, E.T. MacKenzie Company in the amount of \$1,827,314.75 for Sitework, and Rieth-Riley Construction in the amount of \$648,839.60 for Asphalt Paving with a Construction Contingency of \$453,558.72 and General Conditions in the amount of \$194,382.31 for a Total Bid Award of \$7,127,351.39, as presented. The motion carried unanimously.

COMMENTS FROM STAFF & BOARD

Superintendent Barnes thanked the board expressing his appreciation for coming in to get this done.

Mr. Shiflett welcomed Mr. Marsh to the Board and thanking him for his willingness to step in.

ADJOURNMENT

The meeting adjourned at 8:38 a.m.

Respectfully Submitted:

Attest:

Ashley Kuykendoll, Secretary

Nicole Shannon, President

DRAFT



ACTION ITEM B

B. Approval of Administrative Hiring

- a. Adrienne Barna - Chief Financial Officer

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Administrative Hiring of Adrienne Barna, as presented.



William A. Barnes, Ed.D. / Superintendent of Schools

TO: Board of Education
FROM: Bill Barnes, Superintendent
DATE: October 14, 2024
RE: Administrative Hiring

Recommendation

I recommend the Grand Ledge Public Schools Board of Education approve the hiring of Adrienne Barna as Chief Financial Officer for Grand Ledge Public Schools, with a start date of November 11th, 2024.

Background

Following Julie Waterbury's retirement announcement, the district began the process to secure the district's next Chief Financial Officer position and began the interview process. We interviewed numerous candidates in multiple interview sessions that involved key GLPS staff members. Last week, our committee chose Adrienne Barna as its top candidate, and I worked with Adrienne throughout the week to come to an agreement on the terms of a contract.

Ms. Barna has a wealth of school finance experience from the ground up. She started her school finance career as a bookkeeper, working her way through the ranks and most recently serving as the Associate Superintendent of Business and Finance at Ionia Public Schools. She has well over a decade of successful financial leadership experience, and she brings with her a philosophy of collaboration, support, and transparency. She will be an outstanding addition to our district's leadership team.

I am confident Ms. Barna will serve our district well as Chief Financial Officer, and I am excited to work with her and learn from her.

Adrienne Barna



QUALIFICATION SUMMARY

I have eighteen years of experience in school finance and currently serve as Associate Superintendent of Business and Finance for Ionia Public Schools. I have been fortunate to have the opportunity to learn the various roles involved in school finance by working my way up from a bookkeeper to an Associate Superintendent position. The experience that I have at every level of the business office operation has provided me with a comprehensive knowledge of school finance. As a central office administrator, I have had the opportunity to “wear many hats” outside of the direct operation of the business office. These include providing human resource support, serving as a lead for labor negotiations, supporting district initiatives, and working successfully with the Board of Education.

PROFESSIONAL EXPERIENCE

2020 – 2024	Ionia Public Schools, Associate Superintendent of Business and Finance
2019 – 2020	Mason Public Schools, CFO
2016 – 2019	Ionia Public Schools, Director of Finance
2013 – 2016	Belding Area Schools, Director of Finance
2006 – 2011	Ionia County Intermediate School District, Bookkeeper
2012 – 2013	Ionia County Intermediate School District, Fiscal Services Director
1997 – 2004	Parker, Zarkowski & Co. CPAs, P.C., Accountant

RELEVANT SKILLS AND EXPERIENCE

Supervisory Responsibilities

- Supervise the following district operations: Business Office, Operations and Maintenance, Transportation, and Food Service departments.

Communication

- Prepare information and make administrative recommendations to the Board of Education at Board meetings and Finance Committee meetings.
- Communicate financial information to all stakeholders as appropriate to promote transparency and collaboration. Provide technical assistance to administrators/directors on district financial software.
- Meet regularly with representatives from district PTG groups to share information and provide opportunities for the groups to increase collaboration.
- Communicate information at district events related to ballot proposals including a Building & Site Sinking Fund and Non-Homestead Operating Millage Renewal.

Budgeting and Cash Flow

- Prepare the original operating budgets and required annual tax resolution.
- Monitor all budgets for adherence to adopted budget limits and prepare budget amendments as necessary throughout the fiscal year.

- Prepare fiscal studies and financial projections to facilitate long range financial planning and present that information to the administration and the Board. Analyze cash flow and make recommendations regarding investment of surplus school district funds.
- Provide recommendations for coordination and use of restricted funding sources to support district initiatives and goals.
- Coordinate district borrowing for operations through the MFA State Aid Note program and for the issuance, repayment and refunding of bonded debt. Manage participation in the School Loan Revolving Fund for repayment of bonded debt.

Accounting

- Maintain a general ledger accounting system in accordance with the Michigan Public School Accounting Manual and Generally Accepted Accounting Principles.
- Prepare annual updates of the district's capital asset accounts for additions and deletions.
- Provide oversight of bond project funds and related reporting requirements.
- Implement accounting procedures and protocols for a Building and Site Sinking Fund tax levy.
- Supervise the district's accounts receivable and accounts payable operations.
- Verify the district's taxable values, compute tax levies and maintain tax tribunal updates.
- Provide training for Business Office staff and other district staff as needed.
- Successfully implement conversion of financial software (AS400 to New World Systems).

Audit and Financial Reporting

- Maintain and monitor a sound system of internal control for all district funds.
- Ensure compliance with audit requirements, including completion of schedules, supplemental information, and adjusting entries.
- Maintain compliance with Budget and Salary/Compensation Transparency Reporting requirements.
- Prepare internal financial reports to provide information to the district administrative team.
- Prepare and submit financial reports including FID, quarterly Medicaid Administrative Outreach, Special Education Cost Reports SE4094 and SE4096, School Bus Inventory, Excess Cost Report, Section 31a Program Report, Section 41 Program Report, and Final Expenditure Reports for grants.

Payroll and Benefits

- Provide direction and supervision of the district's payroll and employee benefit programs.
- Ensure compliance with the terms required in collective bargaining agreements, staff handbooks, and individual employment contracts.
- Ensure compliance with Michigan Public School Employees Retirement System (MSPERS) administration, reporting, and reconciliation.
- Monitor district practices to ensure compliance with various federal and state labor law requirements.

Purchasing

- Supervise the purchasing operation of the district.
- Verify and assure proper receipts, payments and documentation of goods received.
- Prepare and supervise the bid process for purchases above the state bid threshold, food service, employee benefits, financial services and contracted services.

Risk Management

- Coordinate and review district insurance coverages.

District Infrastructure

- Facilitate the district Facilities Committee, a strategic planning committee to identify, develop, and recommend infrastructure improvements.
- Participate in the district facility assessment process to identify district infrastructure needs.
- Participate in construction progress meetings with representatives from the district, architectural firm, and construction manager.
- Provide financial oversight and direction for the district's capital improvement projects including Building & Site Sinking Fund and Capital Projects Fund.

Labor Relations

- Serve as a lead member and resource for the district's negotiating team. Assist the Board and Administration in providing information to labor groups as applicable.
- Prepare cost analyses to facilitate recommendations to the negotiating team.
- Prepare and present district proposals during negotiation sessions.
- Communicate regularly with union leadership and administrative staff as it relates to contract administration and employee matters.

Grants Management

- Serve as a Level 5 Administrator in the Michigan Electronic Grants System Plus (MEGS+) and NexSys systems.
- Review grant applications to assure compliance with local, state and federal regulations and district compliance with grant guidelines.
- Currently manage over \$6 million dollars in federal and state grant funds including Title IA, Title IIA, Title IV, Title V, Section 23g MI Kids Back on Track, Sections 27k, 31a, 31aa, 31n, 31o, GSRP, GEER, ARP ESSER funds, among others.
- Implement and ensure compliance with state and federal program requirements.
- Monitor and request funds for all grant sources as applicable.

Compliance and Implementation of Legislation and Board Policy

- Review proposed Board Policy and Administrative Guidelines and assist in providing recommendations and rationale to the Superintendent and Board.
- Ensure district practices are in compliance with approved Board Policy.
- Provide support to district administration and staff in applying Board Policy and legal requirements.
- Review new legislation to determine district obligations and ensure compliance.

CERTIFICATIONS

Michigan School Administrator Certificate with Central Office Endorsement
Michigan School Business Officials Chief Financial Officer Certification

LEADERSHIP PREPARATION

Michigan Association of Superintendents & Administrators Horizons Leadership Academy –2022
Michigan School Business Officials Leadership Institute – 2020

EDUCATION

Bachelor of Business Administration in Accounting, Grand Valley State University - 2004
Associates in Arts Degree, Grand Rapids Community College – 2000



ACTION ITEM C

C. Waive 1st Reading & Approval of Board Policy 8510 (Wellness)

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education Waive the first reading of Board Policy 8510, Wellness, and move to approve the Policy as revised and presented.

Book Policy Manual
Section 8000 Operations
Title WELLNESS
Code po8510
Status Active
Legal 42 U.S.C. 1751, Sec. 204
42 U.S.C. 1771
7 C.F.R. Parts 210 and 220
Adopted February 5, 2024

8510 - **WELLNESS**

As required by law, the Board of Education establishes the following wellness policy for the Grand Ledge Public School District.

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research concludes that there is a positive correlation between a student's health and well-being and his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

The Board, however, believes this effort to support the students' development of healthy behaviors and habits with regard to eating and exercise cannot be accomplished by the schools alone. It will be necessary for not only the staff, but also parents and the public at large to be involved in a community-wide effort to promote, support, and model such healthy behaviors and habits.

The Board sets the following goals in an effort to enable students to establish good health and nutrition habits:

A. With regard to nutrition education, the District shall:

Nutrition education shall be included in the Health curriculum so that instruction is sequential and standards-based and provides students with the knowledge, attitudes, and skills necessary to lead healthy lives.

B. With regard to physical activity, the District shall:

1. **Physical Education**

A sequential, comprehensive physical education program shall be provided for students in K-12 in accordance with the standards and benchmarks established by the State.

2. **Physical Activity**

a. Physical activity should not be employed as a form of discipline or punishment.

b. Physical activity and movement shall be integrated, when possible, across the curricula and throughout the school day.

c. Schools shall offer a wide range of physical activities outside the regular school day that meet the needs, interests, and abilities of all students, including males, females, students with disabilities, and students with special healthcare needs.

C. With regard to other school-based activities:

Free drinking water shall be available to students during designated meal times and may be available throughout the school day.

1. The schools shall schedule mealtimes so there is minimum disruption by bus schedules, recess, and other special programs or events.
2. The school shall provide attractive, clean environments in which the students eat.

D. With regard to nutrition promotion, any foods and beverages marketed or promoted to students on the school campus, during the school day, will meet or exceed the USDA Smart Snacks in School nutrition standards.

Additionally, the District shall encourage students to increase their consumption of healthful foods during the school day.

Furthermore, with the objectives of enhancing student health and well being, and reducing childhood obesity, the following guidelines are established:

~~E. A.~~ In accordance with Policy 8500, entitled Food Service, the food service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages, including but not limited to the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.

~~F. B.~~ As set forth in Policy 8531, entitled Free and Reduced Price Meals, the guidelines for reimbursable school meals are not less restrictive than the guidelines issued by the U.S. Department of Agriculture (USDA).

The sale of foods of minimal nutritional value in the food service area during the lunch period is prohibited.

~~G. C.~~ The sale of foods and beverages to students that do not meet the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards to be consumed on the school campus during the school day is prohibited.

~~H. D.~~ All food items and beverages available for sale to students for consumption on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) between midnight and thirty (30) minutes after the close of the regular school day shall comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards, including, but not limited to, competitive foods that are available to students a la carte or as entrees in the dining area (except entree items that were offered on the National School Lunch Program (NSLP) or School Breakfast Program (SBP) menu on the day of and the day after they are offered on the NSLP or SBP menu), as well as food items and beverages from vending machines, **and** from school stores, ~~or as fund raisers, including those operated by student clubs and organizations, parent groups, or boosters clubs.~~

~~I. E.~~ All foods offered on the school campus during the school day shall comply with the current USDA Dietary Guidelines for Americans, including competitive foods that are available to students a la carte in the dining area, ~~as classroom snacks,~~ or from vending machines.

~~F.~~ All food and beverages that are provided, other than through sale, on the school campus during the school day (which may include classroom snacks, for classroom parties, and at holiday celebrations) shall comply with the food and beverage standards approved by the Food Service Director.

~~J. G.~~ The food service program will provide all students affordable access to the varied and nutritious foods they need to be healthy and to learn well regardless of unpaid meal balances and without stigma.

~~K.H.~~ The school food service program may involve students, parents, staff, and/or school officials in the selection of competitive food items to be sold in the schools.

L. The above standards (E-K) apply in all cases except:

1. Pre Approved fundraisers, limited to no more than two per week, per building

2. Activities in which food is given and not purchased

, not to be located in the cafe during meal service.

The Board designates the Food Service Director as the individual(s) charged with operational responsibility for verifying that the District meets the goals established in this policy.

The Superintendent shall appoint a District wellness committee that includes parents, students, representatives of the school food authority, educational staff (including health and physical education teachers), mental health and social services staff, school health professionals, members of the public and school administrators to oversee development, implementation, evaluation and periodic update of the wellness policy. The Wellness Committee shall be an ad hoc committee with members recruited and chosen annually. School-level health advisory teams may assist in the planning and implementation of these Wellness initiatives.

The Wellness Committee shall be responsible for:

- A. assessment of the current school environment;
- B. review of the District's wellness policy;
- C. presentation of the wellness policy to the school board for approval; D. measurement of the implementation of the policy;
- D. recommendation for the revision of the policy, as necessary.

Before the end of each school year the Wellness Committee shall recommend to the Superintendent any revisions to the policy it deems necessary and/or appropriate. In its review, the Wellness Committee shall consider evidence-based strategies in determining its recommendations.

The Superintendent shall report annually to the Board on the progress of the Wellness Committee and on its evaluation of policy implementation and areas for improvement, including status of compliance by individual schools and progress made in attaining goals of policy.

The Superintendent is also responsible for informing the public, including parents, students and community members, on the content and implementation of this policy. In order to inform the public, the Superintendent shall:

- A. distribute information at the beginning of the school year to families of school children;
- B. and post the policy on the District's website, including the Wellness Committee's assessment of the implementation of the policy.

The District shall assess the Wellness Policy at least once every three (3) years on the extent to which schools in the District are in compliance with the District policy, the extent to which the District policy compares to model wellness policies, and the progress made in attaining the goals of the District Wellness Policy. The assessment shall be made available to the public on the School District's web site.



ACTION ITEM D

D. Approval of Relevant Academy Cooperative Agreement

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Cooperative Agreement between Grand Ledge Public Schools and Relevant Academy, as presented and authorize Superintendent Bill Barnes to execute the Agreement on behalf of the district.

COOPERATIVE AGREEMENT

Between Relevant Academy and Grand Ledge Public Schools

This cooperative agreement is made by and between Relevant Academy (“Relevant”), a Michigan public school academy whose address is 220 Lamson St (3rd Floor), Grand Ledge, MI 48837, and Grand Ledge Public Schools (“Grand Ledge”), a Michigan general powers school district whose address is 220 Lamson Street, Grand Ledge, Michigan 48837.

WHEREAS:

1. Revised School Code Section 11a, MCL 380.11a, authorizes a general powers school district to enter into agreements, contracts, or cooperative arrangements with other public entities as part of performing the functions of the school district; and
2. Revised School Code Section 504a(d) authorizes a public school academy to enter into agreements as necessary to perform its functions; and
3. Revised School Code Section 1282, MCL 380.1282, enables school districts to establish and carry on the grades, schools, and departments they consider necessary or desirable for the maintenance and improvement of their schools and determine the courses of study to be pursued; and
4. State School Aid Act Section 3, MCL 388.1603(7), and Pupil Accounting Manual Section 5-B further authorize schools to enter into “cooperative education programs,” which are written voluntary agreements to provide certain educational programs for students in certain groups of schools; and
5. State School Aid Act Section 21f, MCL 388.1621f, in conjunction with Pupil Accounting Manual Section 5-O-D, authorizes school districts to provide “virtual courses,” which are courses of study that are capable of generating a credit or a grade and are provided in an interactive learning environment where the majority of the curriculum is delivered using the internet and in which pupils may be separated from their instructor or teacher of record by time or location, or both; and
6. Relevant Academy provides virtual programming for students in grades 9-12 (the “Program”), and Grand Ledge Public Schools is desirous of offering the opportunity of enrollment in the Program to eligible students, who are those students Grand Ledge has determined meet the requirements for enrollment in the Program (“Eligible Students”).

NOW, THEREFORE, the Parties agree to the terms and conditions set forth herein:

1. **Term.** This agreement is effective from July 1, 2024 through June 30, 2025. The Parties must approve this Agreement on an annual basis pursuant to Pupil Accounting Manual Section 5-B.

2. **Termination.** Either Party may terminate this Agreement at any time, with or without cause, by providing written notice to the other Party. Termination shall become effective at the end of the current contract year (i.e., June 30) and shall not relieve the terminating Party from its obligations under the Agreement until the effective date of termination.
3. **Payment.** Grand Ledge will reimburse Relevant for all services at the agreed upon rate of 70% of the per pupil allocation for regular education students and 65% of the per pupil allocation for students with active IEPs. This amount will be prorated based on the number of classes in which the student is enrolled, and the amount of time enrolled.
 - a. 4 Classes = 70% of the per pupil allocation for a full year enrollment
 - b. 3 Classes = 52.5% of the per pupil allocation for a full year enrollment
 - c. 2 Classes = 35% of the per pupil allocation for a full year enrollment
 - d. 1 Class = 17% of the per pupil allocation for a full year enrollment
 - e. Partial year enrollments will be prorated as a percentage of days attended out of 181 total school days.
4. **Resident District Obligations.** Grand Ledge will fulfill all obligations of a primary district under Section 21f of the State School Aid Act and Section 5-O-D of the Pupil Accounting Manual, including but not limited to the following:
 - a. Claim the per pupil foundation allowance equal to 1.0 FTE.
 - i. Foundation amount will be based on the State Aid Report.
 - b. Assign a “mentor” to each pupil enrolled in a virtual course and supply Relevant with the mentor’s contact information before each academic term. Each “mentor” shall satisfy the requirements for “mentors” established in Section 21f of the State School Aid Act, MCL 388.1621f, and Section 5-O-D of the Michigan Pupil Accounting Manual. Mentors will be granted access to Virtual Program courses in which the mentor’s student is participating.
 - c. Provide compatible devices and internet access thereon, along with “technology protection measures” (i.e., a technology that filters internet access) on its devices to protect minors from visual depictions that are obscene, child pornography, or harmful to minors.
 - d. Grant appropriate academic credit for successful course completion and count credit toward graduation and subject area requirements.
 - e. Maintain all responsibility for administration of any state-mandated testing or assessments, and for all required reporting of data derived from testing, assessments, or otherwise.
 - f. Grand Ledge is responsible for the provision of special education and related services, including the evaluation of students for such services, the development of Individualized Education Programs, the development of 504 Plans, the implementation of such plans (with the exception of 504 plans or IEPs that require the implementation of accommodations to the teaching/learning environment), providing a free appropriate public education, and all costs

associated with providing special education and related services. When an IEP or 504 plan requires accommodations to the teaching/learning environment, Relevant will ensure that these accommodations are implemented in the classroom setting when applicable. Relevant will collect necessary data to demonstrate implementation of IEPs and 504 Plans and provide that data to Grand Ledge. Relevant will promptly notify Grand Ledge if Relevant has reason to suspect that an Eligible Student participating in the Program may be a student with a disability.

- g. If the pupil is enrolled in more than two (2) virtual courses in an academic term, semester, or trimester, Grand Ledge will first determine that enrollment is in the best interest of the pupil and ensure the pupil agrees with Grand Ledge's recommendation.
- h. Grand Ledge is responsible for all arrangements and costs associated with due process hearings.
- i. Grand Ledge is responsible for student discipline.
- j. Grand Ledge is responsible for providing transportation.
- k. Grand Ledge will present the course catalog to its Board of Education for approval.

5. Educating District Obligations. Relevant will:

- a. Not claim the per pupil foundation allowance for Grand Ledge students enrolled in the Program pursuant to this Agreement.
- b. Bill Grand Ledge for any agreed upon services at the agreed upon rates outlined above.
- c. Be responsible for the personnel necessary for the delivery of the agreed upon programs and services.
- d. Assist, as requested by Grand Ledge, with implementing accommodations for students with disabilities.
- e. Assign grades for each student enrolled in each class so that Grand Ledge may award credit earned towards graduation per the handbook.
- f. Provide Grand Ledge with the course catalog for Board of Education approval.
- g. Offer courses from the approved course catalog through the Program, which shall be comprised of live instruction, asynchronous instruction, and on-demand work, and which shall be operated in compliance with Section 21f of the State School Aid Act, Section 5-O-D of the Pupil Accounting Manual, and all other applicable provisions of state law or the Pupil Accounting Manual.
- h. Except as otherwise stated in this Agreement, Relevant shall provide all learning materials for virtual courses.
- i. Assign each pupil a teacher of record and provide Grand Ledge with the personnel identification code from the Center for Educational Performance and Information ("CEPI") for the teacher of record. Each "teacher of record" shall be employed directly by Relevant and shall:

- i. Hold a valid Michigan teaching certificate, substitute permit, authorization, or approval issued by the Michigan Department of Education (“MDE”).
 - ii. If applicable, be endorsed in the subject area and grade of the virtual course.
 - iii. Be responsible for providing instruction, determining instructional methods for each pupil, diagnosing learning needs, assessing pupil learning, prescribing intervention strategies and modifying lessons, reporting outcomes, and evaluating the effects of instruction and support strategies.
 - iv. Have a personnel identification code provided by CEPI.
 - j. Ensure that the virtual course is academic in nature and approved by the Relevant Board.
 - k. Assign grades and other marks to Eligible Students in the Program. For a course required by Michigan law for graduation, a teacher of record shall not award credit unless the student has demonstrated the level of content proficiency required by law.
 - l. If required by law, not later than October 1 each fiscal year, provide the Michigan Virtual University with an aggregated count of enrollment for each virtual course the provider delivered during the preceding school year and the number of enrollments in which the pupil earned 60% or more of the total course points for each virtual course.
 - m. Assist Grand Ledge with pupil accounting documentation for participating students, as necessary.
6. **Student Education Records.** Relevant will receive Eligible Students’ personal data, including “personally identifiable information” or “education records”, as defined by the Family Educational Rights and Privacy Act (“FERPA”), 20 USC 1232g, 34 CFR Part 99, as an incident of the Program. Grand Ledge shall ensure that its annual FERPA notices (e.g., its opt-out form for directory information disclosures, per Revised School Code Section 1136, MCL 380.1136) are consistent with this provision. In addition, Relevant administrators and teachers shall be deemed “school officials determined to have a legitimate educational interest” under 34 CFR 99.31(a)(1), within Grand Ledge’s policies and procedures. In accordance with this “school official” exception, Program administrators and teachers: (1) are performing an institutional function or service that Grand Ledge has outsourced to it and which would otherwise be performed by Grand Ledge personnel; (2) have a legitimate educational interest in the FERPA-protected information; (3) are under the direct control of Grand Ledge with respect to the use and maintenance of education records; and (4) will comply with the applicable regulations concerning re-disclosure of personally identifiable information.
7. **Liability.** Each Party shall have and retain liability to third parties for injuries sustained or damages incurred on its own premises and through the actions of its own employees or agents, any of its obligations under this Agreement, or under law, except such liability

that may arise by reason of the actions or omissions of the other Party, its agents, or employees. Nothing herein shall be construed as a waiver of governmental immunity.

8. **Financial Compliance.** The Program shall be operated in accordance with the Uniform Budgeting and Accounting Act, MCL 141.421 et seq.; the State School Aid Act, MCL 388.1601 et seq.; and all other laws pertaining to the financial operation of such a program.
9. **Dispute Resolution.** The Parties will meet in good faith to resolve any disputes related to this Agreement. If a meeting does not resolve the dispute to both Parties' satisfaction, the Parties will participate in facilitated mediation with a mutually agreed-upon mediator. If the Parties cannot agree on a mediator, or if mediation does not resolve the dispute to both Parties' satisfaction, the dispute may be submitted to binding arbitration, the decision from which shall be the sole and exclusive remedy for disputes between the Parties under this Agreement. Such arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The arbitrator's fee shall be shared equally between the Parties. All Parties may have legal representation, but shall be individually responsible for their respective legal expenses. A judgment on the arbitrator's award may be entered in any court of competent jurisdiction. The Parties expressly agree that this arbitration agreement precludes them from filing claims against the other in court and effectively waives any right to a jury trial.
10. **Successors and Assigns.** This Agreement shall not be assigned, or subcontracted, without the written consent of the other Party, which may be reasonably withheld. If consent has been provided in advance of any assignment or subcontract, this Agreement shall ensure to the benefit of and shall be binding upon the successors and permitted assigns of the Parties.
11. **No Joint Employment.** The terms of this Agreement will not be construed in any manner whatsoever so as to create a joint employer relationship between Relevant and Grand Ledge. Relevant employees will not be considered employees of Grand Ledge at any time, or vice versa, because of this Agreement.
12. **Bargaining.** This Agreement is an intergovernmental agreement to consolidate or otherwise collaborate regarding one or more functions or services through the use of technology to deliver educational programs and services, as permitted by Public Employment Relations Act Section 15, MCL 423.215(11) and MCL 423.215(3)(h).
13. **Nondiscrimination.** The Parties agree not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. The Parties further agree not to discriminate against any individual, including any Eligible Student,

because of race, color, religion, national origin, age, sex, height, weight, or marital status. Breach of this paragraph may be regarded as a material breach of contract.

14. **Waiver.** Failure by either Party, at any time, to require performance by the other Party, or to claim a breach of any provision of this Agreement, will not be construed as a waiver of any subsequent breach, will not affect the validity and operation of this Agreement, and will not prejudice either Party with regard to subsequent action to enforce the terms of this Agreement.
15. **Severability.** If any provision of this Agreement should be invalid, illegal or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of this Agreement will not be affected, impaired, or prejudiced thereby, unless the provision(s) removed materially impact the basic intent of this Agreement.
16. **Governing Law.** This Agreement and the rights and obligations of the parties hereunder will be governed by and construed in accordance with the laws of the State of Michigan.
17. **Counterparts.** This Agreement may be executed in one or more counterparts, including facsimile and electronic signatures, each of which will be deemed to be an original, but all of which constitute one and the same agreement.
18. **Entire Agreement.** This Agreement sets forth the entire understanding between the parties with respect to the subject matter of this Agreement and supersedes all previous oral or written agreements and understandings on the subject matter between the parties. No provision of this Agreement may be modified except in writing executed by both Parties.

Lauren Blakely, Director
Relevant Academy

Dr. William Barnes, Superintendent
Grand Ledge Public Schools

Date

Date



ACTION ITEM EA

- E. Approval of Proposal 1, Series 4 Bond Bid Awards
 - a. Willow Ridge

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Proposal 1, Series 4 Bond Bid awards for Willow Ridge Elementary to Driesenga & Associates in the amount of \$31,650 for Testing and Inspections, Praise Sign Company in the amount of \$85,467.55 for Signage, Ewing Electric in the amount of \$665,200 for Electrical with a Construction Contingency of \$54,762.23 and General Conditions in the amount of \$23,469.52 for a Total Bid Award of \$860,549.20, as presented.

October 9, 2024



Dr. William Barnes
Superintendent
Grand Ledge Public Schools
220 Lamson St.
Grand Ledge, MI 48837

Re: Grand Ledge Public Schools 2018 Bond Program
Proposal 1 Series 4 – Willow Ridge Elementary Additions & Renovations
Contract Award Recommendation #2 – Testing, Signage and Electrical Bid Categories

Dear Dr. Barnes:

As Construction Manager for Grand Ledge Public Schools, Clark Construction Company hereby recommends Grand Ledge Public Schools enter into a contract agreement with the contractors listed below.

Five (5) competitive bids were received for three (3) bid categories on September 25, 2024. The recommended contractors provided the lowest responsive bid for the project. Clark Construction Company has conducted a post-bid interview with the recommended contractors, and they have confirmed their commitment to the performance of the contract requirements.

Clark Construction Company also recommends including a contingency in the amount of 7% for any unforeseen issues. In addition, the General Conditions (GCs) budget is required for construction-related costs such as permits, temporary facilities, safety enclosures, etc. This GC budget would be added to Clark Construction Company's Contract for payment of costs. No GC costs will be incurred without first obtaining District Administration approval.

Contract award recommendation:

SCOPE OF WORK	CONTRACTOR	BASE BID	ALTERNATE TOTALS (SEE ATTACHED FOR BREAKDOWNS)	TOTAL CONTRACT AMOUNT
Testing & Inspections	Driesenga & Associates	\$24,900.00	\$6,750.00	\$31,650.00
Signage	Praise Sign Company	\$80,121.98	\$5,345.57	\$85,467.55
Electrical	Ewing Electric	\$665,200.00	-	\$665,200.00
TOTAL CONTRACT AMOUNT – INCLUDING ALTERNATES				\$782,317.55

Trade Contract Total with Alternates	\$782,317.55
Construction Contingency (7% of Trade Contract Amount)	\$ 54,762.23
General Conditions (3% - Clark Construction Company)	\$ 23,469.52
Total Award Recommendation	\$ 860,549.30

Willow Ridge Elementary Additions & Renovations
Contract Award Recommendation #2 – Testing, Signage and Electrical Bid Categories
October 9, 2024
Page Two



Amount Funded by the Series 4 Bond **\$ 860,549.30**


We have enclosed a tabulation of all bids received. Please contact me should you have any questions regarding the above.

Sincerely,

CLARK CONSTRUCTION COMPANY

Jacki Hilgendorf
Project Manager

WILLOW RIDGE ELEMENTARY ADDITIONS & RENOVATIONS
Bid Breakdown - Re-Bid - Testing, Signage & Electrical - 9/25/24

	BASE BID	ALT A-1 - BUILDING LTRS	ALT A-2- WORK RM CASEWORK	ALT C-1 - PLAYGROUND ASPHALT	ALT C-2 - R&R NORTH PKG LOT	ALT C-3 - R&R TRANSP CURB	TOTAL
BC 01A - TESTING & INSPECTIONS							
Driesenga & Associates, Inc.	\$ 24,900.00			\$ 1,750.00	\$ 2,800.00	\$ 2,200.00	\$ 31,650.00
Intertek-PSI	\$ 39,260.00			\$ 1,805.00	\$ 3,490.00	\$ 1,855.00	\$ 46,410.00
BC 10A - SIGNAGE							
Praise Sign Company, LLC	\$ 80,121.98	\$ 5,345.57					\$ 85,467.55
BC 26 - ELECTRICAL							
Ewing Electric Inc.	\$ 665,200.00						\$ 665,200.00
H&R Electrical Contractors LLC	\$ 696,700.00						\$ 696,700.00



ACTION ITEM EB

E. Approval of Proposal 1, Series 4 Bond Bid Awards b. Hayes & Transportation

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Proposal 1, Series 4 Bond Bid awards for Hayes Intermediate and the Transportation Building to Intertek-PSI in the amount of \$4,245 for Testing & Inspections, Functional Consulting in the amount of \$14,140 for Commissioning, Asbestos Abatement in the amount of \$75,360 for Demolition, Moore Trospen in the amounts of \$52,675 for Foundations and Flatwork and \$147,950 for General Trades, Complete Enclosures in the amount of \$110,300 for Masonry, Custom Steel in the amount of \$77,860 for Structural Steel, Division 7 in the amount of \$205,730 for Roofing, Eagle Enterprise in the amount of \$28,826 for Metal Panels, Scheper Brother in the amount of \$98,524 for Walls & Ceilings, Niles Construction in the amount of \$31,611 for Painting, Integrity Interiors in the amount of \$154,955 for Flooring, Rayhaven Group in the amount of \$1,896 for Metal Lockers, William Floyd Mechanical in the amount of \$3,737,789 for Plumbing & HVAC, Buist Electric in the amount of \$418,500 for Electrical with a Construction Contingency of \$361,255.27 and General Conditions in the amount of \$154,810.83 for a Total Bid Award of \$5,676,397.10, as presented.

October 9, 2024



Dr. William Barnes
Superintendent
Grand Ledge Public Schools
220 Lamson St.
Grand Ledge, MI 48837

Re: Grand Ledge Public Schools 2018 Bond Program
Proposal 1 Series 4 – Hayes Intermediate and Transportation Building Renovations
Contract Award Recommendation

Dear Dr. Barnes:

As Construction Manager for Grand Ledge Public Schools, Clark Construction Company hereby recommends Grand Ledge Public Schools enter into a contract agreement with the contractors listed below.

Thirty-Nine (39) competitive bids were received for sixteen (16) bid categories on September 24, 2024. The recommended contractors provided the lowest responsive bid for the project. Clark Construction Company has conducted a post-bid interview with the recommended contractors, and they have confirmed their commitment to the performance of the contract requirements. **No bids were received for the Signage or Manufactured Casework bid categories. The Manufactured Casework bid category is currently out for rebidding and bids are due on October 29, 2024. The Signage bid category is small (only a few interior signs and the exterior sign was already included in the Willow Ridge site signage package). This bid category will not be re-bidding. The signage work will be added to the General Trades bid category during construction.**

Clark Construction Company also recommends including a contingency in the amount of 7% for any unforeseen issues. In addition, the General Conditions (GCs) budget is required for construction-related costs such as permits, temporary facilities, safety enclosures, etc. This GC budget would be added to Clark Construction Company's Contract for payment of costs. No GC costs will be incurred without first obtaining District Administration approval.

Contract award recommendation:

SCOPE OF WORK	CONTRACTOR	BASE BID	ALTERNATE A-1 – REPLACE FLOORING IN 3 CLASSROOMS	TOTAL CONTRACT AMOUNT
Testing & Inspections	Intertek-PSI	\$4,245.00	-	\$4,245.00
Commissioning	Functional Consulting	\$14,140.00	-	\$14,140.00
Demolition	Asbestos Abatement	\$68,160.00	\$7,200	\$75,360.00
Foundations & Flatwork	Moore Trosper	\$52,675.00	-	\$52,675.00
Masonry	Complete Enclosures	\$110,300.00	-	\$110,300.00
Structural Steel	Custom Steel	\$77,860.00	-	\$77,860.00

Hayes Intermediate and Transportation Building Renovations
 Contract Award Recommendation
 October 9, 2024
 Page Two



SCOPE OF WORK	CONTRACTOR	BASE BID	ALTERNATE A-1 – REPLACE FLOORING IN 3 CLASSROOMS	TOTAL CONTRACT AMOUNT
General Trades	Moore Trosper	\$147,950.00	-	\$147,950.00
Roofing	Division 7	\$205,730.00	-	\$205,730.00
Metal Panels	Eagle Enterprise	\$28,826.00	-	\$28,826.00
Walls & Ceilings	Schepers Brothers	\$98,524.00	-	\$98,524.00
Painting	Niles Construction	\$31,611.00	-	\$31,611.00
Flooring	Integrity Interiors	\$139,840.00	\$15,115.00	\$154,955.00
Metal Lockers	Rayhaven Group	\$1,896.00	-	\$1,896.00
Plumbing & HVAC*	William Floyd Mechanical	\$3,737,789.00	-	\$3,737,789.00
Electrical	Buist Electric	\$418,500.00		\$418,500.00
TOTAL CONTRACT AMOUNT – INCLUDING ALTERNATES				\$5,160,361.00

*Combination Bid

Trade Contract Total with Alternates	\$5,160,361.00
Construction Contingency (7% of Trade Contract Amount)	\$ 361,225.27
General Conditions (3% - Clark Construction Company)	<u>\$ 154,810.83</u>
Total Award Recommendation	\$5,676,397.10

Amount Funded by the Series 4 Bond **\$5,676,397.10**


We have enclosed a tabulation of all bids received. Please contact me should you have any questions regarding the above.


Sincerely,

CLARK CONSTRUCTION COMPANY

Jacki Hilgendorf
 Project Manager

HAYES INTERMEDIATE AND TRANSPORTATION BUILDING RENOVATIONS
Bid Breakdown - Bids received 9/24/24

	BASE BID	HAYES BREAKDOWN OF BID	TRANSPORTATION BUILDING BREAKDOWN OF BID	COMBINATION BID - 22 - PLUMBING & 23 - HVAC	A-1: Replace flooring in Classrooms C148, C149 and C151
BC 01A - TESTING & INSPECTIONS - H					
Intertek-PSI - Professional Service Industries, Inc.	\$ 4,245.00	\$ 4,245.00	-		-
Driesenga & Associates, Inc.	\$ 8,500.00	\$ 8,500.00			
BC 01B - COMMISSIONING - HT					
Functional Consulting Services	\$ 14,140.00	\$ 12,700.00	\$ 1,440.00		
BC 02 - DEMOLITION - H					
Asbestos Abatement Inc.	\$ 68,160.00	\$ 68,160.00			\$ 7,200.00
Christman Constructors Inc.	\$ 97,300.00	\$ 97,300.00			\$ 10,500.00
Blue Star Inc.	\$ 124,950.00	\$ 124,950.00			\$ 6,500.00
LJ Trumble Builders, LLC	\$ 181,775.00	\$ 181,775.00			\$ 11,316.00
BC 03 - FOUNDATIONS & INTERIOR FLATWORK - HT					
Moore Trospen Construction Company	\$ 52,675.00	\$ 23,325.00	\$ 29,325.00		
Grit Industrial Services, LLC (DBA Grit Services)	\$ 144,000.00	\$ 94,500.00	\$ 49,500.00		
BC 04 - MASONRY - HT					
Complete Enclosures, Inc.	\$ 110,300.00	\$ 96,836.00	\$ 13,464.00		
BNE Services, LLC	\$ 185,000.00	\$ 147,500.00	\$ 37,500.00		
BC 05 - STRUCTURAL & MISC STEEL - HT					
Custom Steel Fabricators	\$ 77,860.00	\$ 59,000.00	\$ 18,860.00		
Eagle Enterprise of Michigan, Inc.	\$ 159,600.00	\$ 117,790.00	\$ 30,510.00		
BC 06 - GENERAL TRADES - HT					
Moore Trospen Construction Company	\$ 147,950.00	\$ 131,487.00	\$ 16,463.00		
LJ Trumble Builders, LLC	\$ 164,800.00	\$ 160,200.00	\$ 4,600.00		
Dobie Construction, Inc.	\$ 184,400.00	\$ 178,400.00	\$ 6,000.00		
E & L Construction Group, Inc.	\$ 289,000.00	\$ 5,000.00	\$ 284,000.00		
BC 07A - ROOFING - H					
Division 7 Building Contractors, Inc.	\$ 205,730.00	\$ 205,730.00			
C&I Building Maintenance, Inc.	\$ 243,785.00	\$ 243,785.00			
BC 07B - METAL PANELS - T					
Eagle Enterprise of Michigan, Inc.	\$ 28,826.00		\$ 28,826.00		
BC 09A - WALLS AND CEILINGS - H					
Schepers Brothers Company Inc.	\$ 98,524.00	\$ 98,524.00			
Christman Constructors Inc.	\$ 108,120.00	\$ 108,120.00			
Grand River Interiors & Plaster, LLC	\$ 114,900.00	\$ 114,900.00			
William Reichenbach Company	\$ 119,000.00	\$ 119,000.00			

	BASE BID	HAYES BREAKDOWN OF BID	TRANSPORTATION BUILDING BREAKDOWN OF BID	COMBINATION BID - 22 - PLUMBING & 23 - HVAC	A-1: Replace flooring in Classrooms C148, C149 and C151
BC 09B - PAINTING - HT					
Niles Construction Services, Inc.	\$ 31,611.00	\$ 31,155.00	\$ 506.00		
B&J Painting, Inc.	\$ 44,744.00	\$ 43,595.00	\$ 1,149.00		
H&H Painting Co.	\$ 50,560.00	\$ 48,028.00	\$ 2,532.00		
BC 09C - FLOORING - H					
Integrity Interiors, Inc.	\$ 139,840.00	\$ 139,840.00			\$ 15,115.00
William Reichenbach Company	\$ 144,500.00	\$ 144,500.00			\$ 21,575.00
Premier Tile Design Inc. (No Addenda Noted)	\$ 165,750.00	\$ 165,750.00			\$ 27,300.00
BC 10A - SIGNAGE - H					
NO BIDS RECEIVED					
BC 10B - METAL LOCKERS - H					
Rayhaven Group - Voluntary Alternate / No New Lockers Shown - Re-Install existing lockers demo'd by demo contractor - No new material will be supplied. (Installation = \$1,882 + \$14 bond if required).	\$ 1,896.00				
BC 12 - MANUFACTURED CASEWORK - H					
NO BIDS RECEIVED					
BC 22 - PLUMBING - H					
Ecker Mechanical Contractors, Inc.	\$ 127,000.00	\$ 127,000.00			
BC 22 - William Floyd Mechanical	\$ 140,905.84	\$ 140,905.84			
BC 22 - VanderHyde Mechanical	\$ 154,863.00	\$ 154,863.00			
BC 23 - HVAC - HT					
William Floyd Mechanical	\$ 3,631,884.00	\$ 3,332,096.00	\$ 299,788.00	\$ 3,737,789.00	
Johnson & Wood, LLC		\$ 3,585,200.00	\$ 278,800.00	\$ 3,864,000.00	
BC 26 - ELECTRICAL - HT					
Buist Electric	\$ 418,500.00	\$ 411,400.00	\$ 7,100.00		
Ewing Electric Inc.	\$ 469,400.00	\$ 453,400.00	\$ 16,000.00		
Allied Electric Inc.	\$ 477,000.00	\$ 463,000.00	\$ 14,000.00		
H&R Electrical Contractors LLC	\$ 650,850.00	\$ 630,175.00	\$ 20,675.00		
SUBTOTALS	\$ 1,400,257.00			\$ 3,737,789.00	
ALTERNATE TOTALS					\$ 22,315.00
TOTAL BASE BID AMOUNT & ALTERNATE AMOUNTS					
	\$ 5,160,361.00				



ACTION ITEM F

F. Approval of the Payment of Sinking Fund Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Sinking Fund Invoices in the amount of \$177,533.75, as presented.





ACTION ITEM G

G. Approval of the Payment of Proposal 1, Series 2 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Proposal 1, Series 2 Bond Invoices in the amount of \$1,011,797.18, as presented.





ACTION ITEM H

H. Approval of the Payment of Proposal 1, Series 3 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Proposal 1, Series 3 Bond Invoices in the amount of \$773,242.23, as presented.





ACTION ITEM I

I. Approval of the Payment of Proposal 1, Series 4 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Proposal 1, Series 4 Bond Invoices in the amount of \$121,593.30, as presented.





COMMENTS FROM STAFF & BOARD



FUTURE TOPICS

- Board Meeting - Monday, October 28, 2024, 6:00 p.m., Board Room



CLOSED SESSION - NEGOTIATIONS

Per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976.

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education move into Closed Session for the purpose of discussing Negotiations Strategies, as per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976.



RECONVENE IN OPEN SESSION

Time: _____



APPROVAL OF GLEA LOA #8

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve Letter of Agreement #8 between Grand Ledge Public Schools and the Grand Ledge Education Association addressing Teacher Placement and Decisions on Layoff, Recall, Hiring and Position Elimination, as presented.



ADJOURNMENT

Time: _____