

Grand Ledge Public Schools

Growing Learners, Preparing Students

Eric Leopold / Principal Scott Milbrook / Assistant Principal

Hayes Intermediate School Extended Absence Agreement

As a staff, we understand that students may miss school for an extended period of time for a variety of reasons. As you know, missing instruction can have a negative impact on academic achievement, and it can also create undue anxiety when returning from a long-term absence. Therefore, it is imperative that students are held accountable for the work that they miss while out of school for an extended period of time. We greatly appreciate your support in ensuring that your student remains engaged in their education while absent from school. Please fill out the Extended Absence Agreement below.

My student, _____ will be absent from

_____ to _____. I understand that my student and I are responsible for communicating this extended absence to all teachers. We agree to complete all assignments, paper and/or online, in the time frame allotted by each teacher.

(Parent Signature)

(Date)

(Student Signature)

(Date)

(Administrator Signature)

(Date)