

**GRAND LEDGE PUBLIC SCHOOLS
BOARD OF EDUCATION
2017-18
BUDGET RESOLUTION
February 26, 2018**

Jon Shiflett
Board President
2018

Sara Clark Pierson
Vice President
2022

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Secretary
2020

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2020

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2018

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2022

Benjamin Cwayna
Trustee
2018

Dr. Brian Metcalf
Superintendent of Schools

Nancy Rasinske
Chief Financial Officer

F O R E W A R D

Each year each school district is confronted with the task of achieving numerous educational objectives within available financial resources. The accomplishment of this task is more probable if the district prepares a documented plan of action outlining the financial resources to be utilized to achieve specific objectives. The process of developing a budget has other managerial advantages:

- Costs relative to benefit of programs and activities are periodically reevaluated for present and future educational advantages.
- Internal operations are systematically reexamined for efficiency and economy so that improvements might be made.
- Data concerning specific areas of responsibility are made readily available for evaluative purposes.

The Uniform Budgeting and Accounting Act, Act 621 of Public Acts of 1978, mandates the formulation and establishment of a uniform chart of accounts and reports for school districts. The purpose of the Act is to provide the structure necessary for a close relationship between the administration and the local school board with regard to the establishment of budgets and appropriations. The (School District's) General Fund Budget has in the past and continues to meet these guidelines. The budget and other financial reports have contained comparative figures and year-end financial information.

The 2017-2018 General Fund Budget is presented as one page. Supplementary data, (line items), are provided as required by the Uniform Budgeting and Accounting Act. Additional material is provided as a resource and to assist in analyzing budget material.

The 2017-2018 budget represents a financial outline for providing the best possible educational plan for students with available funds. It has been developed after discussion with Board Members, administrators, teachers and other interested persons in the Grand Ledge Public Schools. Goals which were adopted by the Board of Education serve as the basis for budget development and it represents in monetary terms thousands of hours of student instruction, transportation, custodial services, building maintenance and things which together combine to make a successful school program.

The budget must make assumptions in certain areas, including, but not limited to, enrollment, state aid assistance and Taxable Values on non-homestead property. It will be brought to the Board of Education for revision on a timely basis as is required by State and Board guidelines.

**RESOLUTION FOR ADOPTION BY THE
BOARD OF EDUCATION
OF THE
GRAND LEDGE PUBLIC SCHOOLS**

RESOLVED, that this resolution shall be the General Appropriations of the Grand Ledge Public Schools for the fiscal year 2017-2018: A resolution to make appropriations; and to provide for the expenditures of the appropriations; and to provide for the disposition of all income received by the Grand Ledge Public Schools.

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend funds or obligate the expenditure of any funds pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby charged with the general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on February 26, 2018

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **General Fund** of the school district for fiscal year 2017-2018 which includes 18.0000 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to be used for operating purposes is as follows:

REVENUES	
Local	\$ 8,556,248.00
State	38,211,183.00
Federal	3,648,292.00
Incoming Revenue from Another School District	<u>1,245,830.00</u>
TOTAL REVENUE	\$ 51,661,553.00
FUND BALANCE - JULY 1	<u>5,467,296.00</u>
TOTAL AVAILABLE TO APPROPRIATE	\$ 57,128,849.00
TOTAL APPROPRIATED	<u>\$ 51,977,982.00</u>
FUND BALANCE - JUNE 30	<u><u>\$ 5,150,867.00</u></u>

BE IT FURTHER RESOLVED, that \$ **51,977,982.00** of the total available to appropriate in the **General Fund** is hereby appropriated in the amounts and for the purpose set forth below:

EXPENDITURES

INSTRUCTION:

Basic Programs	\$ 24,578,560.00
Added Needs	7,563,629.00
Adult Education	-

SUPPORT SERVICES:

Pupil Support	3,884,226.00
Instructional Staff Support	1,915,572.00
General Administration	694,423.00
School Administration	2,443,166.00
Business Services	622,138.00
Operating and Maintenance	4,421,994.00
Transportation	3,551,274.00
Other Central Support	1,486,848.00
Athletics	884,152.00
Community Services	23,138.00
Payments to Other School Districts	3,164.00
Operating Transfers From Other Funds	(77,962.00)
Sale of Capital Assets	(16,340.00)

TOTAL APPROPRIATED

\$ 51,977,982.00

GRAND LEDGE PUBLIC SCHOOLS
GENERAL FUND
OPERATING BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2018

	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 AMENDED
REVENUES			
Local Sources	\$ 8,104,586.00	\$ 7,949,615.00	\$ 8,556,248.00
State Sources	37,035,923.00	37,252,283.00	38,211,183.00
Federal Sources	2,053,680.00	1,871,105.00	3,648,292.00
Incoming Transfers & Other Transactions	4,793,661.00	3,132,761.00	1,245,830.00
TOTAL REVENUES, TRANSFERS & OTHER TRANSACTIONS	\$ 51,987,850.00	\$ 50,205,764.00	\$ 51,661,553.00
EXPENDITURES			
INSTRUCTION EXPENSE			
Basic Programs	\$ 23,190,008.00	\$ 23,744,985.00	\$ 24,578,560.00
Added Needs	7,257,212.00	7,111,153.00	7,563,629.00
Adult Education	3,032.00	-	-
TOTAL INSTRUCTION	30,450,252.00	30,856,138.00	32,142,189.00
SUPPORT SERVICES			
Pupil Support	3,867,649.00	3,845,144.00	3,884,226.00
Instructional Staff Support	2,069,489.00	1,978,149.00	1,915,572.00
General Administration	646,534.00	656,084.00	694,423.00
School Administration	2,338,550.00	2,426,682.00	2,443,166.00
Business Services	667,893.00	623,483.00	622,138.00
Operating and Maintenance	4,163,372.00	4,154,412.00	4,421,994.00
Transportation	3,607,356.00	3,534,547.00	3,551,274.00
Other Central Support	1,578,539.00	1,272,328.00	1,486,848.00
Athletics	980,444.00	865,262.00	884,152.00
TOTAL - SUPPORT SERVICES	19,919,826.00	19,356,091.00	19,903,793.00
Community Services	13,293.00	22,341.00	23,138.00
Payments to Other School Districts	3,164.00	3,164.00	3,164.00
Operating Transfers From Other Funds	636,788.00	(60,000.00)	(77,962.00)
Sale of Capital Assets	(8,700.00)	(10,000.00)	(16,340.00)
TOTAL APPROPRIATED	\$ 51,014,623.00	\$ 50,167,734.00	\$ 51,977,982.00
EXCESS REVENUE (APPROPRIATIONS)	\$ 973,227.00	\$ 38,030.00	\$ (316,429.00)
UNASSIGNED FUND BALANCE - JULY 1	\$ 4,494,069.00	\$ 5,009,265.86	\$ 5,467,296.00
UNASSIGNED FUND BALANCE - JUNE 30	\$ 5,467,296.00	\$ 5,047,295.86	\$ 5,150,867.00

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Food Service Fund of the school district for the fiscal year 2017-18 as follows:

REVENUES

Local	\$	989,011.00
State		67,387.00
Federal		646,932.00
Incoming Transfers and Other Transactions		-
TOTAL REVENUE	\$	1,703,330.00
FUND BALANCE - JULY 1	\$	317,165.00
TOTAL AVAILABLE TO APPROPRIATE	\$	2,020,495.00
TOTAL APPROPRIATED	\$	1,625,406.00
FUND BALANCE - JUNE 30	\$	395,089.00

BE IT FURTHER RESOLVED, that \$ **1,625,406.00** of the total available to appropriate in the **Food Service Fund** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Salaries	\$	421,567.00
Employee Benefits		197,251.00
Purchased Services		240,936.00
Supplies & Materials		658,787.00
Capital Outlay		25,000.00
Dues, Fees & Misc.		21,865.00
Outgoing Transfers & Other Transactions		60,000.00
TOTAL APPROPRIATED	\$	1,625,406.00

GRAND LEDGE PUBLIC SCHOOLS
FOOD SERVICE FUND
OPERATING BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2018

	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 AMENDED
REVENUES			
Local Sources	\$ 991,090.00	\$ 987,345.00	\$ 989,011.00
State Sources	69,610.00	69,122.00	67,387.00
Federal Sources	\$ 696,787.00	\$ 646,932.00	\$ 646,932.00
TOTAL REVENUES, TRANSFERS & OTHER TRANSACTIONS	\$ 1,757,487.00	\$ 1,703,399.00	\$ 1,703,330.00
EXPENDITURES			
Salaries	437,293.00	425,822.00	421,567.00
Employee Benefits	195,174.00	192,427.00	197,251.00
Purchased Services	257,541.00	240,936.00	240,936.00
Supplies & Materials	756,285.00	655,787.00	658,787.00
Capital Outlay	57,752.00	-	25,000.00
Dues, Fees & Misc.	24,733.00	21,865.00	21,865.00
Outgoing Transfers & Other Transactions	60,000.00	60,000.00	60,000.00
TOTAL APPROPRIATED	\$ 1,788,778.00	\$ 1,596,837.00	\$ 1,625,406.00
EXCESS REVENUE (APPROPRIATIONS)	\$ (31,291.00)	\$ 106,562.00	\$ 77,924.00
FUND BALANCE - JULY 1	\$ 348,456.00	\$ 383,242.00	\$ 317,165.00
FUND BALANCE - JUNE 30	\$ 317,165.00	\$ 489,804.00	\$ 395,089.00

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Sinking Fund of the school district for the fiscal year 2017-18 which includes .79680 mills to be levied on homestead and non-homestead property as follows:

REVENUES	
Local	\$ 1,055,304.00
State Revenue	\$ 1,350.00
Incoming Transfers and Other Transactions	<u>-</u>
TOTAL REVENUE	\$ 1,056,654.00
FUND BALANCE - JULY 1	<u>970,819.00</u>
TOTAL AVAILABLE TO APPROPRIATE	2,027,473.00
TOTAL APPROPRIATED	<u>1,646,163.00</u>
FUND BALANCE - JUNE 30	<u>\$ 381,310.00</u>

BE IT FURTHER RESOLVED, that \$ **1,646,163.00** of the total available to appropriate in the **Sinking Fund** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Capital Improvements	\$ 1,646,163.00
Principal Expense	-
Interest Expense	-
Transfer to Land Acquisition Fund	<u>-</u>
TOTAL APPROPRIATED	<u>\$ 1,646,163.00</u>

GRAND LEDGE PUBLIC SCHOOLS
SINKING FUND
OPERATING BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2018

	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 AMENDED
REVENUES			
Local Sources	\$ 1,085,023.00	\$ 1,084,032.00	\$ 1,055,304.00
State Sources			\$ 1,350.00
Investment Income	111.00	-	-
TOTAL REVENUES, TRANSFERS & OTHER TRANSACTIONS	\$ 1,085,134.00	\$ 1,084,032.00	\$ 1,056,654.00
EXPENDITURES			
Capital Improvements	\$ 1,785,846.00	\$ 848,000.00	\$ 1,646,163.00
Principal Expense	-	-	-
Interest Expense	-	-	-
Transfer to Land Acquisition Fund	-	-	-
TOTAL EXPENDITURES	\$ 1,785,846.00	\$ 848,000.00	\$ 1,646,163.00
EXCESS REVENUE AND OTHER FIN. SOURCES (EXPENDITURES)	\$ (700,712.00)	\$ 236,032.00	\$ (589,509.00)
FUND BALANCE - JULY 1	\$ 1,671,531.00	\$ 220,210.00	\$ 970,819.00
FUND BALANCE - JUNE 30	\$ 970,819.00	\$ 456,242.00	\$ 381,310.00

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Community Education Fund of the school district for the fiscal year 2017-18 as follows:

REVENUES	
Local	\$ 1,802,440.00
Non-Educational Entity/Municipality	\$ 25,000.00
State	
Incoming Transfers and Other Transactions	\$ -
TOTAL REVENUE	\$ 1,827,440.00
FUND BALANCE - JULY 1	<u>281,355.00</u>
TOTAL AVAILABLE TO APPROPRIATE	\$ 2,108,795.00
TOTAL APPROPRIATED	<u>1,785,623.00</u>
FUND BALANCE - JUNE 30	<u><u>\$ 323,172.00</u></u>

BE IT FURTHER RESOLVED, that \$ **1,785,623.00** of the total available to appropriate in the **Community Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Salaries	\$ 969,040.00
Employee Benefits	488,879.00
Purchased Services	89,265.00
Supplies & Materials	133,916.00
Capital Outlay	25,685.00
Dues, Fees & Misc.	44,838.00
Outgoing Transfers & Other Transactions	<u>34,000.00</u>
TOTAL APPROPRIATED	<u><u>\$ 1,785,623.00</u></u>

COMMUNITY EDUCATION FUND

**OPERATING BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2018**

	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 AMENDED
REVENUES			
Local Sources	\$ 1,436,467.00	\$ 1,860,988.00	\$ 1,802,440.00
Non-Educational Entity/Municipality	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00
State Sources			
Incoming Transfers & Other Transactions	-	-	-
TOTAL REVENUES, TRANSFERS & OTHER TRANSACTIONS	\$ 1,486,467.00	\$ 1,885,988.00	\$ 1,827,440.00
EXPENDITURES			
Salaries	\$ 776,475.00	\$ 975,352.00	\$ 969,040.00
Employee Benefits	385,157.00	473,981.00	\$ 488,879.00
Purchased Services	49,481.00	81,188.00	\$ 89,265.00
Supplies & Materials	147,320.00	104,160.00	\$ 133,916.00
Capital Outlay	123,768.00	20,375.00	\$ 25,685.00
Dues, Fees & Misc.	61,708.00	22,168.00	\$ 44,838.00
Outgoing Transfers & Other Transactions	-	31,505.00	\$ 34,000.00
TOTAL EXPENDITURES	\$ 1,543,909.00	\$ 1,708,729.00	\$ 1,785,623.00
EXCESS REVENUE AND OTHER FIN. SOURCES	\$ (57,442.00)	\$ 177,259.00	\$ 41,817.00
FUND BALANCE - JULY 1	338,797.00	177,530.00	281,355.00
FUND BALANCE - JUNE 30	\$ 281,355.00	\$ 354,789.00	\$ 323,172.00

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Store Fund of the school district for the fiscal year 2017-18 as follows:

REVENUES		
Local	\$	35,000.00
Incoming Transfers and Other Transactions		<u>-</u>
TOTAL REVENUE	\$	35,000.00
FUND BALANCE - JULY 1		<u>22,057.00</u>
TOTAL AVAILABLE TO APPROPRIATE	\$	57,057.00
TOTAL APPROPRIATED		<u>36,000.00</u>
FUND BALANCE - JUNE 30	\$	<u><u>21,057.00</u></u>

BE IT FURTHER RESOLVED, that \$ **36,000.00** of the total available to appropriate in the **School Store Fund** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES		
Salaries	\$	-
Employee Benefits		-
Purchased Services		-
Supplies & Materials		30,000.00
Capital Outlay		-
Dues, Fees & Misc.		6,000.00
Outgoing Transfers & Other Transactions		<u>-</u>
TOTAL APPROPRIATED	\$	<u><u>36,000.00</u></u>

GRAND LEDGE PUBLIC SCHOOLS
SCHOOL STORE FUND
OPERATING BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2018

	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 AMENDED
REVENUES			
Local Sources	\$ 19,593.00	\$ 35,000.00	\$ 35,000.00
Investment earnings	7.00	-	-
TOTAL REVENUES	\$ 19,600.00	\$ 35,000.00	\$ 35,000.00
EXPENDITURES			
Salaries	\$ -	\$ -	\$ -
Employee Benefits	-	-	-
Purchased Services	-	-	-
Supplies & Materials	21,423.00	30,000.00	30,000.00
Capital Outlay	-	-	-
Dues, Fees & Misc.	-	6,000.00	6,000.00
Outgoing Transfers & Other Transactions	3,339.00	-	-
TOTAL EXPENDITURES	\$ 24,762.00	\$ 36,000.00	\$ 36,000.00
EXCESS REVENUE AND OTHER FIN. SOURCES	\$ (5,162.00)	\$ (1,000.00)	\$ (1,000.00)
FUND BALANCE - JULY 1	\$ 27,219.00	\$ 26,219.00	\$ 22,057.00
FUND BALANCE - JUNE 30	\$ 22,057.00	\$ 25,219.00	\$ 21,057.00

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Technology Replacement Fund of the school district for the fiscal year 2017-18 as follows:

REVENUES	
Local	\$ 130,851.00
Incoming Transfers and Other Transactions	<u>-</u>
TOTAL REVENUE	\$ 130,851.00
FUND BALANCE - JULY 1	<u>934,975.00</u>
TOTAL AVAILABLE TO APPROPRIATE	\$ 1,065,826.00
TOTAL APPROPRIATED	<u>18,262.00</u>
FUND BALANCE - JUNE 30	<u><u>\$ 1,047,564.00</u></u>

BE IT FURTHER RESOLVED, that \$ **18,262.00** of the total available to appropriate in the

Technology Replacement Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Salaries	\$ -
Employee Benefits	-
Purchased Services	-
Supplies & Materials	-
Capital Outlay	-
Dues, Fees & Misc.	300.00
Outgoing Transfers & Other Transactions	<u>17,962.00</u>
TOTAL APPROPRIATED	<u><u>\$ 18,262.00</u></u>

GRAND LEDGE PUBLIC SCHOOLS
TECHNOLOGY REPLACEMENT FUND
OPERATING BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2018

	2016-17 ACTUAL	2017-18 ADOPTED	2017-18 AMENDED
REVENUES			
Local Sources	\$ 126,714.00	\$ 130,851.00	\$ 130,851.00
Investment earnings	-	-	-
TOTAL REVENUES	\$ 126,714.00	\$ 130,851.00	\$ 130,851.00
EXPENDITURES			
Salaries	\$ -	\$ -	\$ -
Employee Benefits	-	-	-
Purchased Services	-	-	-
Supplies & Materials	-	-	-
Capital Outlay	-	-	-
Dues, Fees & Misc.	-	300.00	300.00
Outgoing Transfers & Other Transactions	(696,788.00)	-	17,962.00
TOTAL EXPENDITURES	\$ (696,788.00)	\$ 300.00	\$ 18,262.00
EXCESS REVENUE AND OTHER FIN. SOURCES	\$ 823,502.00	\$ 130,551.00	\$ 112,589.00
FUND BALANCE - JULY 1	\$ 111,473.00	\$ 935,002.00	\$ 934,975.00
FUND BALANCE - JUNE 30	\$ 934,975.00	\$ 1,065,553.00	\$ 1,047,564.00