

Grand Ledge Public Schools Board of Education



JANUARY 22, 2024
REGULAR MEETING

**SAWDON ADMINISTRATION BUILDING
BOARD ROOM
6:00 PM**

Grand Ledge Public Schools

Regular Meeting of the Board of Education

Please take notice that the Board of Education will hold a Regular Meeting on:

Date: Monday, January 22, 2024

Place: Sawdon Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837

***Once the meeting begins, it will be Live Streamed
at: [youtube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on Live)***

Time: 6:00 p.m.

Purpose: General Business

Phone: (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings
Board Members
Lansing State Journal
Melissa Mazzola, President, GLEA
Ashleigh Lore, Vice-President, GLEA
Cindy Zerbe, President, MEA/NEA Unit I, Secretarial /Clerical
Denise Truman, President, MEA/NEA Unit III, Food Service
Allyson McCann, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Kelly LeSatz, President, Custodial Association

Date of Posting: January 17, 2024

NOTE: *Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend*

**Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Monday, January 22, 2024
6:00 pm**

- I. Call to Order & Pledge of Allegiance.....Nicole Shannon, President
- II. Roll Call.....Dr. Bill Barnes, Superintendent
- III. Approval of Agenda Items
- IV. Approval of Consent Agenda Items
 - A. Meeting Minutes
 - a. January 8, 2024 Organizational Meeting, Work Session & Closed Session
 - B. Teacher Hiring
 - a. Elizabeth Kelley – 7th Gr. Resource Room – Beagle Middle School
 - b. Abbigail Bucholtz – 7th Gr. Math – Beagle Middle School
- V. Reports
 - A. Capitol Connections
 - B. Eaton RESA
 - C. Grand Ledge Education Foundation
 - D. Equity Diversity & Inclusion
 - E. Governance Committee
 - F. Bond Update
 - G. Superintendent
 - a. Holbrook Elementary School Presentation
- VI. Public Comment
- VII. Old Business
 - A. Review of Continuity of Learning Plan
 - B. Approval of Resolution Adopting NEOLA Board Policies
- VIII. New Business
 - A. Approval of the 2024-2025 School Calendar
 - B. Bid Awards – Grand Ledge High School Renovations
- IX. Comments from Staff and Board
- X. Future Topics
 - A. County-Wide School Board Meeting – February 1, 2024 - 6:00 p.m., Eaton RESA
 - B. Board Bond Advisory – Monday, February 12, 2024 – 5:15 p.m., Room 107
 - C. Regular Meeting – Monday, February 12, 2024, 6:00 p.m., Board Room
- XI. Adjournment

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segments of the meeting. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.



CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Nicole Shannon

"I pledge allegiance
to the Flag
of the United States of America,
and to the republic
for which it stands,
one Nation under God,
indivisible,
with liberty and justice for all."



ROLL CALL

Superintendent Dr. Bill Barnes



APPROVAL OF AGENDA ITEMS

PROPOSED MOTION: I move the Grand Ledge Public Schools approve the January 22, 2024 Agenda Items, as presented.



APPROVAL OF CONSENT AGENDA ITEMS

A. Meeting Minutes

- a. January 8, 2024 Organizational Meeting, Work Session & Closed Session*

B. Teacher Hirings

- a. Elizabeth Kelley - 7th Gr. Resource Room - Beagle Middle School
- b. Abbigail Bucholtz - 7th Gr. Math - Beagle Middle School

* Closed Session Minutes will be at member places for review and collected at the end of the meeting.

PROPOSED MOTION: I move the Grand Ledge Public Schools approve the January 22, 2024 Consent Agenda Items, as presented.

**GRAND LEDGE PUBLIC SCHOOLS
Board of Education**

Organizational Meeting – January 8, 2024

MINUTES

President Smith called the meeting to order at 6:00 p.m. He led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Bill Barnes indicated the presence of **Board Members**: Jarrod Smith, Toni Glasscoe, Nicole Shannon, Jon Shiflett, Denise DuFort, Ben Cwayna and Ashley Kuykendoll. **Central Office Administrators**: Bill Barnes, Steve Gabriel, Julie Waterbury, Wendy Seida, Julie Waterbury, Mark Deschaine and John Ellsworth. **Others in Attendance**: Tim Totten, Jan M. Seeger, Brenton Bell, Kim Laforet, Ashleigh Lore, Sally Jo Nelton, Melissa Mazzola and Kim Manning

PUBLIC COMMENT

Brenton Bell addressed the Board commenting he is looking forward to a happy productive year for the board and wishing them a Happy New Year.

ELECTION OF OFFICERS

President Smith thanked his colleagues for their support and work this year and expressed his appreciation for the chance to work with Dr. Barnes and the member of COLT.

Board Secretary Nicole Shannon conducted the Election of President.

A. President

Mr. Shiflett nominated Nicole Shannon for the 2024 President of the Board of Education.

There were no other nominations.

The nomination of Nicole Shannon for the 2024 President of the Board of Education carried unanimously.

President Elect Shannon conducted the election for Vice President and Secretary.

B. Vice President

Ms. Shannon nominated Denise DuFort for the 2024 Vice President of the Board of Education.

There were no other nominations.

The nomination carried unanimously.

C. Secretary

Mr. Smith nominated Ashley Kuykendoll for the 2024 Secretary of the Board of Education.

There were no other nominations.

The nomination carried unanimously.

PUBLIC ACCESS TO BOARD OF EDUCATION COMMITTEE MEETINGS

President Shannon noted we do not have a proposed motion on this item, and a motion would be necessary for any changes to current practice. She opened the floor for discussion among the members.

Motion by Mr. Cwayna seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to open the committee meetings to the public noting they will not be subject to the Open Meetings Act, effective immediately.

A detailed discussion among the members covered efficiency and flexibility of the committees, the purpose of committees, noting committees has no authority and are advisory only, noting only the full board has the authority to make any decisions, trying to open the committee meetings noting they can be closed back up if it doesn't work out, Work Sessions and Regular Meetings are the public face of the board, not seeing much added benefit to the public in opening the committee meetings, ensuring one sub-committee is not being targeted, even if the meetings are opened to the public, there is no opportunity for public comment and it is strictly for the public to hear what is going on, committee meetings will not be subject to the Open Meetings Act and therefore no meeting notices will be posted, the meeting date and time may change at the last minute, no space for public comment, there is not a quorum of the board so there is no decision making authority in a committee meeting, erring on the side of openness, if the meetings are kept closed can the committee still open a meeting to have one for the public noting this was not addressed by legal counsel, concerns over opening the meeting without any established policies and practices in place and proposing the board take some time to consider how this will be established.

The last comment was noted as a friendly amendment from Mrs. Kuykendoll to Mr. Cwayna and Dr. Glasscoe to postpone the opening of the meeting for one month to ensure there is time to establish parameters for the meeting.

Mr. Cwayna and Dr. Glasscoe accepted the friendly amendment.

In closing the discussion, President Shannon noted she appreciates where the motion is coming from but committee meetings represent the best way to get the work done.

President Shannon called for a vote of the motion.

A Roll Call Vote was requested:

Ms. Kuykendoll	<u>NO</u>	Dr. Glasscoe	<u>YES</u>
Mr. Cwayna	<u>YES</u>	Mr. Smith	<u>NO</u>
Mrs. DuFort	<u>YES</u>	President Shannon	<u>NO</u>
Mr. Shiflett	<u>NO</u>		

The motion failed.

SELECTION OF BOARD REPRESENTATIVES

President-Elect Shannon made the following appointments for 2024:

- Parliamentarian: Ben Cwayna
- Legislation Liaison: Toni Glasscoe
- Board Representative to the GL Education Foundation: Nicole Shannon
- Members of the Board Audit Committee: Nicole Shannon, Ben Cwayna, Ashley Kuykendoll
- Members of the Board Bond Advisory Committee: Jon Shiflett, Jarrod Smith, Denise DuFort
- Members of the Board Governance Committee: Nicole Shannon, Toni Glasscoe, Ben Cwayna
- Members of the Equity, Diversity and Inclusion Committee: Jon Shiflett, Denise DuFort, Ashley Kuykendoll

APPROVAL OF CONSENT AGENDA ITEMS

Motion by Mrs. DuFort, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the January 8, 2024 Consent Agenda Items, as presented.

Included under the Consent Agenda was setting the Board Compensation Rate, noting it remains the same rate as established in 2014 with no increase, the reaffirmation and adoption of the Legal Reference Note; approval of the depositories/signatures for school funds; naming the Grand Ledge Independent as the official newspaper for publication purposes and authorizing the Superintendent (or his designee) to be the designated person to post official business notices; the delegation of the district's election duties to the Superintendent (or his designee); retaining The Thrun Law Firm as the district's legal counsel, Maner Costerisan & Ellis, PC as the district's financial auditors and the Michigan Association of School Boards as the district's consultant for non-certified bargaining groups; and, reaffirming that all seven (7) members of the board of education will sign all ratified collective bargaining agreements.

The motion carried unanimously.

SETTING OF 2023 BOARD OF EDUCATION MEETING SCHEDULE

Motion by Mr. Smith, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve Option B as the 2024 Board of Education Meeting Schedule, as presented.

It was noted there are three options to select from with Option A being the normal two meetings a month with a few months only having one meeting due to holidays and school breaks, Option B would be more one meeting months with a few two meeting months, and Option C would implement a one meeting per month schedule.

A detailed discussion among the members noted that while one meeting per month is appealing, there is a lot of work to be done and with the new reports the board is receiving it is believed to be important to keep the same schedule as they have had in the past.

Mr. Smith and Dr. Glasscoe accepted a friendly amendment to change the motion to Option A.

The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 6:41p.m.

Respectfully Submitted:

Attest:

Ashley Kuykendoll, Secretary

Nicole Shannon, President

**GRAND LEDGE PUBLIC SCHOOLS
*Board of Education***

Work Session - January 8, 2024

MINUTES

President Shannon called the meeting to order at 6:42 p.m. She led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Bill Barnes indicated the presence of **Board Members:** Nicole Shannon, Denise DuFort, Ashley Kuykendoll, Jarrod Smith, Jon Shiflett, Ben Cwayna and Toni Glasscoe **Central Office Administrators:** Bill Barnes, Steve Gabriel, Julie Waterbury, Wendy Seida, Kelly Jones, Mark Deschaine and John Ellsworth. **Others in Attendance:** Tim Totten, Jan M. Seeger, Brenton Bell, Kim Laforet, Ashleigh Lore, Sally Jo Nelton, Melissa Mazzola and Kim Manning

SCHOOL BOARD RECOGNITION

January is School Board Recognition Month in Michigan. Dr. Barnes took a moment to recognize the dedication and commitment of our Board of Education members and presented them with a small token of appreciation. He thanked them for their service to the community noting he understands it can sometimes be a thankless job but he appreciates working with all the members and appreciates the work they do.

PUBLIC COMMENT

Ms. Kuykendoll provided an overview for providing public comment to the board.

Melissa Mazzola addressed the board on behalf of the Grand Ledge Education Association expressing their appreciation for each of the members noting that serving may be stepping into a position outside your comfort zones and she appreciates them taking that step.

DISCUSSION & PRESENTATION ITEMS

A. Strange School District

Dr. Barnes provided the board with background information noting that the Strange School District does not currently have a board of education which is required by the state. He noted the Eaton RESA is currently overseeing the district, but any contingent district has the opportunity to absorb the district. He noted he does not recommend this for Grand Ledge Public Schools remarking he is not sure we are in a position to effectively take that over and run it the way it should be run noting students who attend the district are passionate about that style of learning.

A detailed discussion among the members noted there are only there are only 28 students currently enrolled in the Strange School District, all of those students are schools of choice, this is a completely separate district from Grand Ledge Public

Schools, Potterville Public Schools has expressed interest in absorbing Strange School District into their district.

Consensus of the board that Grand Ledge Public Schools is not interested in taking on the Strange School District voluntarily.

B. Communications Department Presentation

Director of Communications John Ellsworth provided the board with an overview of the responsibilities of the Communications Department.

Each of the members of the board thanked Mr. Ellsworth for the thorough presentation and the work he does on behalf of the district.

ACTION ITEMS

A. 1ST READING OF NEOLA BOARD POLICIES

Motion by Mr. Shiflett, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to Waive the first reading of the Neola Board Policies, as presented. The motion carried unanimously.

A detailed discussion among the members noted this will “clean up” the policies that presented questions for the members during the first review and provided updated policies the district received from NEOLA in response to new PERA legislation.

Ms. Shannon reviewed each of the policies and shared the recommendations of the Governance Committee which the members accepted.

B. APPROVAL OF MEETING MINUTES

Motion by Mr. Smith, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to approve the Meeting Minutes, as presented. The motion carried unanimously.

President Shannon noted this includes the meeting minutes of the December 11, 2023 Regular Meeting and Closed Session and the minutes.

C. APPROVAL OF STUDENT INCLUSION, MENTAL HEALTH & WELLNESS SUPERVISOR HIRING

Motion by Mrs. DuFort, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the hiring of Juan Castillo as the district’s Student Inclusion, Mental Health & Wellness Supervisor, as presented. The motion carried 6-1.

D. APPROVAL OF TEACHER HIRING

Motion by Mr. Shiflett, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the Hiring of Charlotte Janksy, as presented. The motion carried unanimously.

E. APPROVAL OF BUS PURCHASE

Motion by Ms. Kuykendoll, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to purchase of one (1) conventional, 77-passenger school bus from Midwest Transit in the amount of \$140,013.92, as presented. The motion carried unanimously.

F. APPROVAL OF THE PAYMENT OF PROPOSAL 1, SERIES 2 BOND INVOICES

Motion by Mr. Smith, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 1, Series 2 Bond Invoices in the amount of \$1,900,873.98, as presented. The motion carried unanimously.

G. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 1 BOND INVOICES

Motion by Mr. Smith, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 2, Series 1 Bond Invoices in the amount of \$191,168.00, as presented. The motion carried unanimously.

H. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 2 BOND INVOICES

Motion by Mr. Shiflett, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 2, Series 2 Bond Invoices in the amount of \$13,549.00, as presented. The motion carried unanimously.

COMMENTS FROM STAFF & BOARD

John Ellsworth thank the board for their service.

Superintendent Barnes thanked outgoing President Smith, congratulated the new officers, thanked Mr. Ellsworth noting he makes his life much easier, thanked the board for their support of the Student Inclusion, Mental Health and Wellness Supervisor remarking he is excited to have Juan join the team, congratulated Charlotte and remarking that while the board meetings may be longer than they used to be, that is credit to the work we are doing and nature the board is approaching that work.

Dr. Glasscoe commented the Grand Ledge Education Foundations Night of Stars was an amazing night, gave a shout out to Dr. Gabriel for taking the lead with GLEF's Comet Chase, thanked Mr. Smith for his service as Board President, and expressed appreciation for Nicole, Denise and Ashley stepping into new leadership roles and noting she is looking forward to a wonderful 2024.

Mr. Smith thanked Mrs. Manning for her assistance throughout his tenure as Board President.

Ms. Kuykendoll wished everyone a Happy 2024 noting she is looking forward to the board's continued collaboration.

President Shannon thanked all of her colleagues commenting 2023 was great and 2024 is off to a great start.

CLOSED SESSION – Negotiations

Motion by Mr. Smith, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of discussing Negotiations Strategies, as Per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976.

The motion carried unanimously at 8:12 p.m.

RECONVENE IN OPEN SESSION

The Board reconvened in Open Session at 8:46 p.m.

ADJOURNMENT

The meeting adjourned at 8:46 p.m.

Respectfully Submitted:

Attest:

Ashley Kuykendoll, Secretary

Nicole Shannon, President



INTEROFFICE MEMORANDUM

TO: Dr. William A. Barnes, Superintendent of Schools
FROM: Kelly J. Jones, Director of Human Resources
SUBJECT: Teacher Recommendation
DATE: January 12, 2024

I recommend the hiring of the following candidates for employment during the 2023-2024 school year. Each candidate has the qualifications and certifications necessary for the recommended position.

Elizabeth Kelley

7th Grade Resource Room

Beagle Middle School

KJJ/nmt

A handwritten signature in black ink, appearing to be 'KJJ', written in a cursive style.

LIZ KELLEY



December 28, 2023

School Leadership Team
Beagle Middle School
Grand Ledge Public Schools

Re: Resource Room Teacher- 7th Grade

Dear School Leadership Team,

You are looking for a creative and dynamic educator with proven success in student achievement and a collaborative approach to education. With 15 years of experience in formal and informal education and a commitment to helping students achieve their full potential, I am the ideal candidate for the 7th Grade Resource Room position.

- A successful Resource Room teacher has high expectations for all students. I believe every student has the right to achieve their goals and my duty is to provide instruction and support that gets them there. As a reading interventionist, I maintain weekly progress monitoring data that I use to adjust instruction. I communicate this data with students, classroom teachers, and families so they are aware of, can collaborate on instruction, and celebrate students' progress. I understand that learning is not a linear process; it is essential to provide students with multiple opportunities to engage with content and to show what they know.
- The Resource Room teacher must be committed to developing and maintaining a positive classroom and school culture. As an experienced educator, I have many resources in my "teacher toolkit" that allow me to meet my learners where they are. With a background in informal education, I have a particular knack for making learning engaging and interactive. Whether it is a giant game of digraphs bingo, a faux snowball fight to review vocabulary, or a spirited game of roll-and-read, my students know that rigor and fun can go hand-in-hand.

The successful Resource Room teacher has an authentic passion for education and a desire to support students and the school community. As you can see from the above examples, I am this candidate. I look forward to sharing my passion and experience with the Beagle Middle School team. I would appreciate the opportunity to interview and further discuss this exciting opportunity. Thank you for your time and consideration.

Respectfully,

Liz Kelley

LIZ KELLEY

I am an educator with a wide range of experience and interests. I am seeking an opportunity that requires creativity, supports innovation, and encourages collaboration. I believe in mission-based, community-centered work, and endeavor to make a positive contribution to my community.

EXPERIENCE

FEBRUARY, 2022-CURRENT

ACADEMIC INTERVENTIONIST, HOLT PUBLIC SCHOOLS

- Highly Effective Educator rating for the 2021-22 and 2022-23 school years.
- Provide direct instruction in reading and math to Tier 3 students through a “pull-out” intervention model.
- Support general education language arts and math teachers and Tier 2 students through “push-in” support during Tier 1 instruction.
- Progress monitor all Tier 3 students on my caseload and use this data to goal-set and adjust instruction for individual students.
- As MTSS coordinator, organize and support building-wide NWEA benchmarking in fall, winter, and spring. Analyze and report out on building- and classroom-level data.
- Serve on Hope’s Building Leadership Team (BLT) and District Teacher Leadership Team (DLT). Organize and run all department meetings for Academic Interventionist department.
- Coordinate Hope Middle School’s Summer Experience recruitment, acting as a liaison between the school and families.

NOVEMBER, 2021-FEBRUARY, 2022

8TH GRADE RESOURCE ROOM (LONG-TERM SUB), DEWITT MIDDLE SCHOOL

- Supported lead teachers in providing instruction in 8th-grade math and language arts in co-taught general-education classrooms. Included pulling small groups for support and providing re-teaching during Resource Room.
- Met with students with IEP's both individually and in small groups to work toward IEP goals. Progress monitored to assess students' progress toward IEP goals.

AUGUST, 2020-OCTOBER, 2021

CLASSROOM TEACHER (5TH), LANSING SCHOOL DISTRICT

- Highly Effective Educator rating for the 2020-21 school year.
- Planned, prepared, and delivered instruction in all content areas that aligns with MI Common Core State Standards. Evaluated, tracked, and adjusted instruction based on formative and summative classroom data to close the achievement gap.
- During the 2020-21 school year, provided remote instruction utilizing Google Meet, Google Classroom, and other online tools. Created and modified curricular materials to serve students in an online setting.

- Adjusted instruction and classroom activities to changing COVID-19 precautions and guidelines, placing students' physical and mental health and safety at the forefront.
- Created and implemented arts-integrated units following the Artful Learning Model. Engaged students in Arts-Based Skills and Strategies.

AUGUST, 2016 – JUNE, 2020

CLASSROOM TEACHER (5TH & 6TH), WYOMING PUBLIC SCHOOLS

- Highly Effective Educator rating for the 2018-19 and 2019-20 school years.
- Planned, prepared, and delivered instruction in science and language arts that aligns with MI Common Core State Standards and the NGSS Science Standards. Provided instruction using Reading Workshop, Write from the Beginning, and Houghton Mifflin.
- Created and maintained a positive classroom environment in which students felt comfortable sharing their ideas, collaborating, and growing as learners.
- Used varied, ongoing assessment methods to determine efficacy of instruction, helped students set and meet goals, and achieve school- and state-wide performance goals.
- Developed and implemented teaching strategies that maximize the use of classroom 1:1 Chromebook capabilities.
- Served as the Reading Department chair on the School Improvement (SI) team for the 2019-2020 school year.

AUGUST, 2014 – JUNE, 2016

CLASSROOM TEACHER (1ST & 2ND), MASTERY CHARTER THOMAS ELEMENTARY

- Planned, prepared, and delivered instruction in reading, writing, and math that aligned with PA Common Core State Standards.
- Created a positive and responsive classroom environment using Responsive Classroom.
- Developed and taught curriculum for 1st and 2nd grade science and social studies. Lessons included opportunities to experience the local community.
- Developed and ran an afterschool astronomy club for 3rd and 4th grade students in collaboration with the Franklin Institute/NASA's City Skies initiative.

JANUARY, 2014 – AUGUST, 2014

PROGRAM PRODUCER, PHILADELPHIA SCIENCE FESTIVAL

- Worked collaboratively with the Science Festival team to coordinate and produce 108 Festival events from April 25-May 3, 2014, infusing the city of Philadelphia with science.
- Coordinated all logistics for 10 Festival Cafes and Signature Programs, including producing, vetting, and prepping speakers, venue setup and coordination, website updating, and day-of event support.

JUNE, 2008 – JANUARY 2014

PUBLIC PROGRAMS MANAGER, THE FRANKLIN INSTITUTE SCIENCE MUSEUM

- Coordinated all logistics of Museum Floor Programs division including staff supervision, program development, and budget. Provided oversight of current and future programming. Ensured efficient daily operation of Floor Programs.
- Managed and provided leadership to a team of: 4 full-time Science Interpreters and 1 full-time Programming Supervisor. Duties included hiring, tracking labor, conducting performance reviews, and mentoring staff.

EDUCATION

JUNE 2024

M.S. LEARNING DISABILITIES WITH SM ENDORSEMENT, ALMA COLLEGE
Completing M.S. in Special Education with SM endorsement through Talent Together

DECEMBER 2018

ENGLISH AS A SECOND LANGUAGE ENDORSEMENT, AQUINAS COLLEGE
Endorsement to Michigan Teaching Certificate to teach ESL grades K-12

MARCH 2014

M.S. TEACHING, LEARNING, AND CURRICULUM, DREXEL UNIVERSITY
Michigan Teaching Certificate: K-5 (all subjects)/K-8 (all subjects self-contained)

MAY 2007

M.A. MUSEUM EDUCATION, UNIVERSITY OF THE ARTS
Highest Academic Achievement Award- Museum Education

APRIL 2006

B.A. HISTORY OF ART, UNIVERSITY OF MICHIGAN- ANN ARBOR
Study abroad experience at Bilkent University, Ankara, Turkey (Fall, 2005)

ACTIVITIES

- LETRS Training (completed Units 1-4; scheduled to complete course in 2025)
- Building and District Teacher Leadership teams- 2022-present
- Reading Department Chair- School Improvement Team 2019-2020.
- Training in Restorative Practices from the Dispute Resolution Center of West Michigan.
- Presenter at the 2018 Wyoming Public Schools Wolf PAC (Professional & Authentic Collaboration on integrating technology into teachers' formative assessment methods.
- Training in Capturing Kids' Hearts and use of this model in the classroom.



INTEROFFICE MEMORANDUM

TO: Dr. William A. Barnes, Superintendent of Schools
FROM: Kelly J. Jones, Director of Human Resources
SUBJECT: Teacher Recommendation
DATE: January 19, 2024

I recommend the hiring of the following candidates for employment during the 2023-2024 school year. Each candidate has the qualifications and certifications necessary for the recommended position.

Abbigail Bucholtz

7th Grade Math Teacher

Beagle Middle School

KJJ/nmt

A handwritten signature in blue ink that reads 'K Jones'.

Dear Hiring Committee,

My name is Abbigail Bucholtz, and I am a current student at Alma college from St. Johns, Michigan. I am working toward a teaching certification in secondary mathematics. I am applying for a teaching position in Winter of 2023. In terms of grade level, I am hoping to teach in a middle school setting. I am more than willing to teach in a high school setting, but I have a preference for middle school.

My teaching philosophy surrounds the idea of an inclusive, welcoming, and a personal environment for each student. I will follow a mostly teacher directed teaching style, but with plenty of differentiation and opportunities to implement different activities, platforms, environments, and more. From my classroom experience and learning, I have been able to add a variety of differentiation tools to my repertoire. I can easily incorporate technology into my teaching and am even able to create fully online, engaging lessons. I have experience working with students with disabilities and I am fully prepared to accommodate to different learning needs.

Through my classroom placements, I have learned how to work with students from sixth to tenth grade. I have learned how to create engaging lessons, even with a lecture style lesson. I have learned how to best address technology in a classroom, being able to incorporate it without having it control a lesson. I have been able to see how differentiation in a classroom varies across age groups. I have learned the differences among classes and how a given lesson may vary across classes.

In closing, I am beyond excited to teach. I am fully committed to becoming a teacher and I am dedicated to creating the best learning environment for students. My resume can be found following this document. Upon review, if there are any questions, comments, or concerns, do not hesitate to contact me. I am also more than willing to meet to discuss things. Thank you for your consideration and I hope to hear from you soon.

Abbigail G. Bucholtz

Objective

To obtain a secondary education teaching career in order to gain knowledge and experience in the mathematics field.

Education

Alma College

Anticipated Graduation (Spring 2023)

Bachelor of Science

Majors: Mathematics, Secondary Education

Minor: Psychology

Cumulative GPA of 3.8, On Deans List Every Semester, Graduating Summa Cum

Laude

St. Johns Public Schools

Graduated (June 2019)

Received Award of Excellence 3 Years, Awards for Math and Science

GPA of 3.98

Certification

Michigan Department of Education (Spring 2023)

Mathematics (EX) 6-12

Teaching Development

DeWitt Middle School (Winter 2023 – Dewitt, MI)

Student Teaching – Mathematics

8th Grade Classes – Math 8, Algebra I

Supervising Teacher – Mr. Kirk Moundros

- Taught independently for 3+ weeks
- Cotaught classes for full semester
- Was able to create engaging lessons while following Common Core State Standards

Breckenridge Middle/High School (Fall 2021 – Breckenridge, MI)

Education Field Placement – Mathematics

9th and 10th Grade Classes (Algebra 1, Geometry)

Supervising Teacher – Ms. Michelle Roe

- Conducted 30 hours of classroom observation
- Created and taught two Algebra 1 lessons on Inequalities
 - o Was able to reach 100% student engagement during lessons, of which was a common struggle for these classes

Ithaca Elementary School (Winter 2021 - Ithaca, MI)

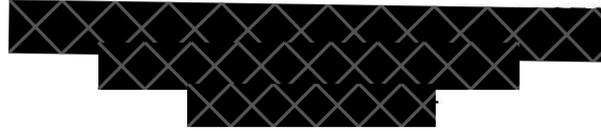
Education Field Placement – Mathematics

6th Grade Class

Supervising Teacher – Ms. Jennifer Foglesong

- Conducted 40 hours of classroom observation
- Led small groups for class activities
- Led 30 students in an interactive online math game

Abbigail G. Bucholtz



Employment

Alma College (Math Department, Residence Life, Admissions, Heritage Center)

Supplemental Instructor

- o Helped teach a summer introductory math course
- o Held office hours for students to ask questions

Conference Resident Assistant (Summer 2022)

- o Assisted and welcomed outside guests during their stay
- o Supported day-to-day residence hall and summer camp operations
- o Developed engagement opportunities that support summer residents

Tour Guide Student Assistant (August 2020 – April 2022)

- o Guide potential students and families around college, providing information, hospitality, and answering questions
- o Communicate with admissions staff about student information in order to help tailor information to interests and needs of student

Heritage Center Student Assistant (September 2021 – January 2022)

- o Provide guests assistance with purchasing tickets
- o Leading guests to their seats during performances and monitoring audiences during performances

Gilroys Hardware – Cashier (April 2018 – August 2020)

- o Greeted customers upon their entry into the store and helped them with any questions and concerns
- o Operated a checkout lane and associated retail equipment, including scale, barcode scanner, belt, and cash register
- o Performed all checkout procedures quickly and accurately each time

Extracurriculars

Phi Sigma Sigma, International Panhellenic Sorority (September 2020 – Present)

Scholarship Chairman (Fall 2021)

- Oversee each member's academic support and needs
- Support includes developing and implementing member development and recognition (performed through creating study tables, finding tutors, speakers, etc.)

Vice Archon (November 2021 – November 2022)

Some responsibilities include

- Chairing all executive board and executive council meetings
- Understanding of Phi Sigma Sigma Fraternity and chapter constitutions, bylaws and policies
- Educating the chapter on ritual

Kappa Delta Pi President, Educational Honorary Society (April 2021 – Present)

President (June 2022 – Present)

- Furthered Chapter involvement in community
- Develop leadership skills

Abbigail G. Bucholtz



- Advancing quality education by inspiring teachers to prepare all learners for future challenges
- Access to teaching resources, better prepared to teach

Pi Mu Epsilon Mathematics Honorary (February 2023 – Present)

- Promotes mathematics through conferences
- Recognizes students that successfully pursue mathematical understanding

Psi Chi Psychology Honorary (February 2023 – Present)

- International recognition for academic excellence in psychology
- Provides educational programming at local, regional, national and international conventions

Phi Beta Kappa Academic Honor Society (March 2023 – Present)

- America's most prestigious academic honor society
- Provides access to professional development programs, signals exceptional achievement and networks with mentors

References

Nicola Findley – College Professor



Michelle Roe - Placement Teacher



Kristen Bennett - Admissions Supervisor





REPORTS

- A. Capitol Connections
- B. Eaton RESA
- C. Grand Ledge Education Foundation
- D. Equity, Diversity & Inclusion
- E. Governance Committee
- F. Bond Update
- G. Superintendent
 - a. Holbrook Elementary School Presentation



PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



OLD BUSINESS A

A. Review of Continuity of Learning Plan

The Continuity of Learning Plan is found on our website in two places:

- [Transparency webpage](https://glcomets.net/Transparency) at GLcomets.net/Transparency
- [COVID-19 webpage](https://glcomets.net/COVID) at GLcomets.net/COVID

GLPS Mitigation Measures for Communicable Diseases & COVID-19

GLPS Uses Layers of Defense

Holes in layers of defenses show that no single mitigation measure is perfect, but layering many mitigation measures together increases success.



Facilities, Hygiene, & Cleaning

- All district HVAC systems have been or are being upgraded to include Dynamic Air Cleaning Systems.
- School staff use air purifiers provided by state's MI Safe School's Indoor Air Ventilation Grant.
- School staff encourage healthy hygiene regarding proper handwashing or sanitizing and sneezing/coughing into elbows.
- Custodial staff continue to clean frequently touched surfaces regularly and coordinate additional deep cleanings and/or increased cleaning frequency with the GLPS Health Team.

Masks / Personal Protective Equipment (PPE)

- Masks are optional in Grand Ledge Public Schools buildings and on its buses.

Busing and Student Transportation

- Masks are optional on GLPS buses.
- Improved ventilation was added to all buses.
- Students who get sick at school are not allowed to return home using district transportation.

Athletics

- Grand Ledge athletic programs continue to follow all MHSAA and NFHS requirements.

Screening & Reporting

- Families are expected to check children daily using the [GLPS Symptom Screener](#). Children must stay home if they are experiencing one or more symptoms.
- All employees are required to use the [GLPS Symptom Screener](#) before working each day.
- All COVID-related illnesses, testing results, exposures, and issues should be communicated to the GLPS Health Team by emailing health@glcomets.net or calling (517) 925-5725.

Collaboration: GLPS, BEDHD, & MDHHS

- GLPS is required by law to work with the Barry-Eaton District Health Department (BEDHD) and the Michigan Department of Health & Human Services (MDHHS) regarding communicable diseases and COVID-19.
- GLPS supports BEDHD as needed by providing attendance lists, seating charts, and other information to help identify people who were potentially exposed.
- When GLPS becomes aware of a case of COVID-19 in a student or employee, the district contacts BEDHD. When BEDHD becomes aware of a case of COVID-19 in a student or employee, they contact the district.

Communication of Positive COVID-19 Cases. In K-6 buildings, there will be classroom notifications of positive cases of COVID-19.

GLPS Mitigation Measures are based on the expertise of BEDHD, MDHHS, and the CDC. Specifically, GLPS uses [guidance from Managing Communicable Diseases in Schools \(prepared by Michigan Department of Education and Michigan Department of Health and Human Services\)](#).

Thank You! Your help keeping everyone healthy is appreciated!



OLD BUSINESS B

B. Approval of Resolution Adopting NEOLA Board Policies

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Resolution Adopting NEOLA Board Policies effective February 5, 2024.

ROLL CALL VOTE



Book Policy Manual - Second Draft Clean
Section 0 - Adoption Resolution
Title Adoption Resolution
Code 0
Status

ADOPTION RESOLUTION

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Grand Ledge Public Schools Board of Education" are hereby adopted to be effective February 5, 2024 and that all bylaws and policies heretofore adopted by the Grand Ledge Public Schools Board of Education are hereby rescinded, further be it

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

Take notice that the foregoing resolution was adopted by the Grand Ledge Public Schools Board of Education at a public meeting held at the Grand Ledge Public Schools Administration Building, 220 Lamson Street, Grand Ledge, Michigan on January 24, 2024.

Nicole Shannon, Board President

Denise DuFort, Vice President

Ashley Kuykendoll, Secretary

Jarrod Smith, Trustee

Jon Shiflett, Trustee

Ben Cwayna, Trustee

Toni Glasscoe, Trustee



NEW BUSINESS A

A. Approval of 2024-2025 School Calendar

This is awaiting the approval of the Grand Ledge Education Association (GLEA). Once GLEA approval is confirmed, the draft will be provided at GLcomets.net/2425cal and will require approval by the Grand Ledge Public Schools Board of Education.

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2024-2025 School Calendar, as presented.





NEW BUSINESS B

B. Bid Awards - Grand Ledge High School Renovations

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve Bid Awards to Intertek PSI in the amount of \$5,165 for Testing, FISECx in the amount of \$39,900 for Commissioning, Asbestos Abatement, Inc. in the amount of \$497,325 for Demolition, Grit Services in the amount of \$108,000 for Concrete Flatwork, CI Contracting in the amount of \$6,770 for Foundations, Complete Enclosures in the amount of \$105,930 for Masonry, Eagle Enterprise in the amount of \$121,993 for Structural Steel, Moore Trospen in the amount of \$136,700 for General Trades, Roofing Innovations in the amount of \$969,690 for Roofing, Vos Glass in the amount of \$84,500 for Entrances & Storefronts, Scheper Brothers in the amount of \$79,136 for Walls & Ceilings, B & J Painting in the amount of \$36,400 for Painting, Integrity Interiors in the amount of \$48,820 for Flooring, FCI Group in the amount of \$85,547 for Casework, Hunter Prell in the amount of \$28,532 for Fire Protection, Vander Hyde Mechanical in the amount of \$420,406 for Plumbing, B & V Mechanical in the amount of \$10,931,000 for HVAC, H & R Electrical in the amount of \$1,767,470 for Electrical for a Total Trade Contract Award of \$15,473,284, with a Construction Contingency of \$1,083, 130, and General Conditions of \$464,199 for a Total Bid Award of \$17,020,613, as presented.

January 19, 2024



Dr. William Barnes
Superintendent
Grand Ledge Public Schools
220 Lamson St.
Grand Ledge, MI 48837

Re: Grand Ledge Public Schools 2018 Bond Program
Proposal 1 Series 3 – Grand Ledge High School Renovations
Contract Award Recommendation

Dear Dr. Barnes:

As Construction Manager for Grand Ledge Public Schools, Clark Construction Company hereby recommends Grand Ledge Public Schools enter into a contract agreement with the contractors listed below.

Competitive bids were received on November 21st, 2023, and January 18th, 2024. The recommended contractors provided the lowest responsive bid for the project. Clark Construction Company has conducted a pre-award interview with the recommended contractors, and they have confirmed their commitment to the performance of the contract requirements.

Clark Construction Company also recommends including a contingency in the amount of 7% for any unforeseen issues. In addition, the General Conditions (GCs) budget is required for construction-related costs such as permits, temporary facilities, safety enclosures, etc. This GC budget would be added to Clark Construction Company's Contract for payment of costs. No GC costs will be incurred without first obtaining District Administration approval.

Contract award recommendation:

SCOPE OF WORK	CONTRACTOR	BASE BID	ALT G-1	ALT A-1	ALT A-2	TOTAL
Testing	Intertek PSI	\$5,165				\$5,165
Commissioning	FISECx	\$38,700	\$1,200			\$39,900
Demolition	Asbestos Abatement, Inc.	\$497,325				\$497,325
Concrete Flatwork	Grit Services	\$85,000	\$23,000			\$108,000
Foundations	CI Contracting	\$6,770				\$6,770
Masonry	Complete Enclosures	\$99,230	\$6,700			\$105,930
Structural Steel	Eagle Enterprise	\$121,993				\$121,993



SCOPE OF WORK	CONTRACTOR	BASE BID	ALT G-1	ALT A-1	ALT A-2	TOTAL
General Trades	Moore Trosper	\$136,700				\$136,700
Roofing**	Roofing Innovations	\$608,500		\$196,990	\$164,200	\$969,690
Entrances & Storefronts	Vos Glass	\$84,500				\$84,500
Walls & Ceilings	Schepers Brothers	\$79,136				\$79,136
Painting*	B&J Painting	\$36,400				\$36,400
Flooring*	Integrity Interiors	\$48,820				\$48,820
Casework	FCI Group	\$85,547				\$85,547
Fire Protection	Hunter Prell	\$28,532				\$28,532
Plumbing	Vander Hyde Mechanical	\$399,294		\$12,064	\$9,048	\$420,406
HVAC	B&V Mechanical	\$10,038,000	\$893,000			\$10,931,000
Electrical	H&R Electrical	\$1,732,770	\$34,700			\$1,767,470
TOTALS		\$14,132,382	\$958,600	\$209,054	\$173,248	\$15,473,284

* Low responsible bidder
 ** Voluntary Alternate Amount Included

Trade Contract Total with Alternates	\$15,473,284.00
Construction Contingency (7% of Trade Contract Amount)	\$1,083,130.00
General Conditions (3% - Clark Construction Company)	\$464,199.00
Total Award Recommendation	\$17,020,613.00

Amount Funded by the Series 3 Bond **\$17,020,613.00**

Grand Ledge High School Renovations
Contract Award Recommendation
January 19, 2024
Page Three



We have enclosed a tabulation of all bids received. Please contact me should you have any questions regarding the above.

Sincerely,

CLARK CONSTRUCTION COMPANY

Jacki Hilgendorf
Project Manager

GRAND LEDGE HS RENOVATIONS
Bid Breakdown - Bids Received 11/21/23 & 1/18/24

		BASE BID	ALT G-1: Provide ice storage system as shown including related electrical and structural support	ADDITIVE ALT A-1: Replace ballasted roof areas with new fully adhered membrane roofing system and cover board as indicated on roof plan. Replace all existing roof drains and overflow roof drains.	ADDITIVE ALT A-2: Replace ballasted roof areas with new fully adhered membrane roofing system and cover board as indicated on roof plan. Replace all existing roof drains and overflow roof drains.
01 - TESTING & INSPECTIONS					
Intertek PSI	\$	5,165.00			
Driesenga	\$	5,900.00			
Soils & Structures	\$	8,920.00			
Materials Testing Consultants	\$	12,990.00			
01B - COMMISSIONING					
FISECx	\$	38,700.00	\$1,200.00		
Functional Consulting Services	\$	43,400.00	\$1,080.00		
Pro-MEC	\$	44,750.00			
Peter Basso Associates	\$	92,950.00	\$4,160.00		
02A - SELECTIVE DEMOLITION					
Asbestos Abatement, Inc.	\$	497,325.00			
Blue Star, Inc.	\$	915,000.00			
03A - BUILDING CONCRETE FLATWORK					
Grit Services	\$	85,000.00	\$23,000.00		
03B - BUILDING FOUNDATION					
CI Contracting	\$	6,770.00			
04A - MASONRY (Bids received 1/18/24)					
Complete Enclosures	\$	99,230.00	\$6,700.00		
Davenport Masonry	\$	142,500.00			
DC Byers	\$	148,000.00			
05A - STRUCTURAL & MISC. STEEL					
Eagle Enterprise of Michigan, Inc.	\$	121,993.00			
Lapeer Steel Inc.	\$	140,650.00			
06 - ROUGH CARPENTRY & GENERAL TRADES					
Moore Trosper Construction Company	\$	136,700.00			
Dobie Construction, Inc.	\$	138,300.00			



BASE BID

ALT G-1: Provide ice storage system as shown including related electrical and structural support

ADDITIVE ALT A-1: Replace ballasted roof areas with new fully adhered membrane roofing system and cover board as indicated on roof plan. Replace all existing roof drains and overflow roof drains.

ADDITIVE ALT A-2: Replace ballasted roof areas with new fully adhered membrane roofing system and cover board as indicated on roof plan. Replace all existing roof drains and overflow roof drains.

07A - ROOFING

Quality Roofing	\$ 557,512.00		\$219,440.00	\$191,730.00
Roofing Innovations (VA Alternate Included in Base Bid)	\$ 608,500.00		\$196,990.00	\$164,200.00
Division 7 Building Contractors, Inc.	\$ 695,300.00		\$175,670.00	\$163,725.00
Modern Roofing, Inc.	\$ 760,000.00		\$210,000.00	\$210,000.00
Advanced Construction Group	\$ 776,990.00		\$280,000.00	\$280,000.00

08 - ENTRANCES & STOREFRONTS

Vos Glass, LLC	\$ 84,500.00			
Aaron Glass Co., Inc.	\$ 95,000.00			
Lansing Glass Company	\$ 99,929.00			

09A - WALLS & CEILINGS

Schepers Brothers Co., Inc.	\$ 79,136.00			
William Reichenbach Company	\$ 92,860.00			
Walker Commercial Interiors	\$ 119,800.00			

09B - PAINTING

Vork Brothers Painting	\$ 18,750.00			
B&J Painting, Inc.	\$ 36,400.00			
H&H Painting	\$ 39,133.00			
Halligan Painting Inc.	\$ 62,200.00			

09C - FLOORING

Lansing Tile & Mosaic, Inc.	\$ 41,400.00			
Integrity Interiors, Inc.	\$ 48,820.00			

12 - MANUFACTURED CASEWORK

FCI Group LLC	\$ 85,547.00			
Stonecreek Interior Systems, LLC	\$ 98,000.00			

21 - FIRE PROTECTION

Hunter Prell	\$ 28,532.00			
Wolverine Fire Protection Co.	\$ 37,575.00			

22 - PLUMBING

Vander Hyde Mechanical	\$ 399,294.00		\$12,064.00	\$9,048.00
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	<p style="text-align: center;">BASE BID</p>	<p style="text-align: center;">ALT G-1: Provide ice storage system as shown including related electrical and structural support</p>	<p style="text-align: center;">ADDITIVE ALT A-1: Replace ballasted roof areas with new fully adhered membrane roofing system and cover board as indicated on roof plan. Replace all existing roof drains and overflow roof drains.</p>	<p style="text-align: center;">ADDITIVE ALT A-2: Replace ballasted roof areas with new fully adhered membrane roofing system and cover board as indicated on roof plan. Replace all existing roof drains and overflow roof drains.</p>
23 - HVAC (Bids received 1/18/24)				
B&V Mechanical	\$ 10,038,000.00	\$893,000.00		
26 - ELECTRICAL (Bids received 1/18/24)				
H&R Electric	\$ 1,732,770.00	\$34,700.00		



COMMENTS FROM STAFF & BOARD



FUTURE TOPICS

- County-Wide School Board Meeting - Thursday, February 1, 2024 - 6:00 p.m., Eaton RESA
- Board Bond Advisory Committee - Monday, February 12, 2024 - 5:15 p.m., Sawdon Room 107
- Regular Meeting - Monday, February 12, 2024 - 6:00 p.m., Board Room*

* Only one (1) meeting in February due to the Presidential Primary Election.



ADJOURNMENT

Time: _____