

Grand Ledge Public Schools Board of Education



JANUARY 8, 2024

ORGANIZATIONAL MEETING

**SAWDON ADMINISTRATION BUILDING
BOARD ROOM**

IMMEDIATELY FOLLOWING ORGANIZATIONAL MEETING

Grand Ledge Public Schools
Organizational Meeting
of the
Board of Education

Please take notice that the Board of Education will hold its Organizational Meeting on:

Date: Monday, January 8, 2024

Place: Sawdon Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837

Once the meeting begins, it will be Live Streamed at: [Youtube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on Live)

Time: 6:00 p.m.

Purpose: General Board Governance

Phone: (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings
Board Members
Lansing State Journal
Melissa Mazzola, President, GLEA
Ashleigh Lore, Vice-President, GLEA
Cindy Zerbe, President, MEA/NEA Unit I, Secretarial /Clerical
Denise Truman, President, MEA/NEA Unit III, Food Service
Allyson McCann, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Kelly LeSatz, President, IUOE Local 324, Custodians

Date of Posting: January 3, 2024

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend

Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Organizational Meeting
Monday, January 8, 2024
6:00 pm

- I. Call to Order & Pledge of Allegiance.....Jarrod Smith, President
- II. Roll Call.....Dr. Bill Barnes, Superintendent
- III. Public Comment
- IV. Election of Officers
 - A. President
 - B. Vice President
 - C. Secretary
- V. Public Access to Board of Education Committee Meetings
- VI. Selection of Board Representatives
- VII. Approval of Consent Agenda Items
 - A. Setting of Board Compensation (*no increase*)
 - B. Adoption of Legal Reference Note
 - C. Designation of Depositories/Signatures for School Funds
 - D. Designation of Official Publication / Person for Posting Notices
 - E. Delegation of Election Duties
 - F. Signatures on Labor Contracts
 - G. Approval of Retainer Contracts
 - a. Law Firm
 - b. Auditor
 - c. Labor Relations Consultant
- VIII. Setting of Time and Place of Regular Board Meetings
- IX. Adjournment

NOTE: *Individuals may address the Board for up to three (3) minutes in the Public Comment segments of the meeting. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.*



**CALL TO ORDER &
PLEDGE OF ALLEGIANCE**

President Jarrod Smith

"I pledge allegiance
to the Flag
of the United States of America,
and to the republic
for which it stands,
one Nation under God,
indivisible,
with liberty and justice for all."



ROLL CALL

Superintendent Dr. William Barnes



ELECTION OF OFFICERS

The Board's Secretary will officiate during the election of the President. Following the President being elected, that person will conduct the election of the Vice President and Secretary.

The person conducting the election of each position will ask three times for nominations for each position. The nomination will then be closed and an indication of support for each nomination will be requested by a **show of hands**. A nominee is elected to each position by a majority of support from the board.

A. President

Member _____ Nominates _____ Votes: _____

Member _____ Nominates _____ Votes: _____

Member _____ Nominates _____ Votes: _____

B. Vice President

Member _____ Nominates _____ Votes: _____

Member _____ Nominates _____ Votes: _____

Member _____ Nominates _____ Votes: _____

C. Secretary

Member _____ Nominates _____ Votes: _____

Member _____ Nominates _____ Votes: _____

Member _____ Nominates _____ Votes: _____



PUBLIC ACCESS TO BOARD OF EDUCATION COMMITTEE MEETINGS

This is for the board's continued discussion regarding opening committee meetings for public access. Any changes from current practice will require a motion and vote of the board.



SELECTION OF BOARD REPRESENTATIVES

The Board's President has the authority to appoint members to fulfill certain roles throughout the year.

The President will consider appointments at the meeting, such as:

- Parliamentarian
- Legislative Liaison(s)
- Grand Ledge Education Foundation Liaison
- Board of Education Audit Committee
- Board of Education Bond Advisory Committee
- Board of Education Governance Committee
- Board of Education Equity, Diversity & Inclusion Committee



APPROVAL OF CONSENT AGENDA ITEMS

- ◆ Setting of Board Compensation (No increase)
- ◆ Adoption of the Legal Reference Note
- ◆ Designation of Depositories/Signatures for School Funds
- ◆ Designation of Official Publication / Person for Posting Notices
- ◆ Delegation of District Election Duties
- ◆ Signatures on Labor Contracts
- ◆ Approval of Retainer Contracts

PROPOSED MOTION: I move the Grand Ledge Public Schools approve the January 8, 2024 Consent Agenda items, as presented.



Compensation Rate

The compensation rate of the Board Members has to be approved every year for attendance at regularly scheduled meetings and official board functions.

It is recommended to maintain the \$1,500 cap per year, per member with a meeting rate of \$40.
This is the same rate from the past several years with no increase.



Adoption of Legal Reference Note

The Revised School Code (MCL 380.1) et seq), which became effective on July 1, 1996, provided the opportunity for local school districts to change their operational status.

It is recommended the Board reaffirm its General Powers status as follows:

Legal Name of School District	Grand Ledge Public Schools
Operational Status	General Powers school district by operation of law
Composition of Board of Education	Seven (7) members who are elected for terms of four(4) or six (6) years.
Members Holding Office on January 8, 2024 and the expiration of current terms	<ul style="list-style-type: none">a. Jarrod Smith, 12/30/2024b. Jonathan Shiflett, 12/30/2024c. Benjamin Cwayna, 12/30/2024d. Toni Glasscoe, 12/30/2026e. Nicole Shannon, 12/30/2026f. Denise Dufort, 12/30/2028g. Ashley Kuykendoll, 12/30/2028



Designation of Depositories/Signatures for School Funds

GRAND LEDGE PUBLIC SCHOOLS 2023-2024 Bank Depositories and Authorized Signatures

BANK/FUND	ACCOUNT #	ACCOUNT NAME	AUTHORIZED SIGNATURES
PNC			
General Fund	4130263659	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Food Service-General	4130263667	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Debt Retirement	4130263683	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Technology Capital-Projects	4130263691	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Sinking Fund-Checking	4130263712	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Bond 2023 - Prop 1	4130266788	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Bond 2019 - Prop 2	4130266796	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Bond 2021 - Prop 1	4130286498	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Bond 2021 - Prop 2	4130286519	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Student Activity	4130263747	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
Community Services	4130263755	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
David Smyth Athletic Scholarship Fund	4232760373	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
GLPS 125 Plan	4232760381	Checking	William Barnes, Steven Gabriel, Julie Waterbury, Cassandra Green
HUNTINGTON BANK			
Merry Lindemann Memorial	1382306243	Checking	Julie Waterbury, Cassandra Green
EATON FEDERAL			
Bookstore Fund	560050115	Checking	Chad Little, Blake Wegenke, Ken Wright, Cassandra Green, Julie Waterbury
INVESTMENT FUNDS			
MICLASS - GF	MI-01-0212-0001	Investment	Julie Waterbury, Cassandra Green
MICLASS - Captial Funds	MI-01-0212-0002	Investment	Julie Waterbury, Cassandra Green
MICLASS - Sinking Fund	MI-01-0212-0003	Investment	Julie Waterbury, Cassandra Green
MICLASS - Debt	MI-01-0212-0004	Investment	Julie Waterbury, Cassandra Green
UMB Liquid Asset Fund	202998	Investment	Julie Waterbury, Cassandra Green
MI Liquid Asset Fund 2021 Proposal 1	203270	Investment	Julie Waterbury, Cassandra Green
MI Liquid Asset Fund Plus - GF	201606	Investment	Julie Waterbury, Cassandra Green
CERTIFICATES OF DEPOSIT			
Student Activities Fund	012-0610042048	5/3 Bank	\$25,000.00
Jonas Sawdon Scholarship	22013293522	PNC	\$10,000.00



Designation of Official Publication / Person for Posting Notices

The Revised School Code recommends that all legal transactions of the Board be published in a local newspaper.

It is recommended we continue using the Lansing State Journal as the official newspaper for publication purposes and that the Superintendent (or his designee) be the person designated for posting the Board of Education's transactions.



Delegation of Election Duties

The board has always delegated school district election duties to the Superintendent, or his designee. It is recommended this delegation continue.



Signatures on Labor Contracts

It is recommended the process of having all seven (7) members of the Board of Education sign all ratified labor agreements continue as has been the district's practice for several years.



Retainer Contracts

- The Thrun Law Firm - School Attorneys
- Maner, Costerisan & Ellis, PC - Financial Auditors
- Michigan Association of School Boards - Labor Relations Services

Grand Ledge Public Schools has had a successful, long-term relationship with The Thrun Law Firm for legal services and the Michigan Association of School boards for labor relation services with non-certified bargaining groups. We have also enjoyed a successful relationship with Maner, Costerisan & Ellis, PC as our financial auditors.

Continuation of these business relationships for 2024 is recommended.



SETTING OF TIME & PLACE OF REGULAR BOARD MEETINGS

The following calendar represents meetings on the 2nd and 4th Monday of each month with the exception of July and December to accommodate summer and winter recess.

Please note: County-Wide Board Meetings are scheduled for January 31 and May 2, 2017. As such, it is recommended the Board of Education conduct only one meeting in January and May to accommodate attendance at these meetings.

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve Option *(Insert the calendar option selected)* for the 2024 Board of Education Meeting Schedule.



Option A

Follows current 2 meetings per month with exceptions.

BOARD OF EDUCATION PROPOSED 2024 MEETING & OFFICIAL BOARD FUNCTION SCHEDULE

Meeting Date	Time	Site	Purpose
January 8	6:00 p.m.	Sawdon Board Room	Organizational Meeting
			Work Session
January 22	6:00 p.m.	Sawdon Board Room	Regular Meeting
February 1	6:00 p.m.	Eaton RESA	County-Wide Board Meeting
February 12	6:00 p.m.	Sawdon Board Room	Work Session
March 11*	6:00 p.m.	Sawdon Board Room	Regular Meeting
April 8	6:00 p.m.	Sawdon Board Room	Work Session
April 22	6:00 p.m.	Sawdon Board Room	Regular Meeting
May 13*	6:00 p.m.	Sawdon Board Room	Regular Meeting
<i>June 7</i>	<i>7:00 pm</i>	<i>MSU Breslin Center</i>	<i>GL High School Graduation</i>
June 10	6:00 p.m.	Sawdon Board Room	Work Session
June 24	6:00 p.m.	Sawdon Board Room	Regular Meeting
July 8*	6:00 p.m.	Sawdon Board Room	Regular Meeting
August 12	6:00 p.m.	Sawdon Board Room	Work Session
August 26	6:00 p.m.	Sawdon Board Room	Regular Meeting
September 9	6:00 p.m.	Sawdon Board Room	Work Session
September 23	6:00 p.m.	Sawdon Board Room	Regular Meeting
October 14	6:00 p.m.	Sawdon Board Room	Work Session
October 28	6:00 p.m.	Sawdon Board Room	Regular Meeting
November 18**	6:00 p.m.	Sawdon Board Room	Regular Meeting
December 9*	6:00 p.m.	Sawdon Board Room	Regular Meeting
January 13, 2025	6:00 p.m.	Sawdon Board Room	Organizational Meeting

* Only one meeting in February, March, May, July, November and December due to the Presidential Primary, holidays, summer recess, and Spring, Thanksgiving and Winter Breaks.

**November meeting on the Third Monday due to Veterans Day.

Official Board Functions Italicized.

Revised: December 18, 2023



Option B

Implements more one meeting months.

**BOARD OF EDUCATION
PROPOSED
2024 MEETING & OFFICIAL BOARD FUNCTION SCHEDULE**

Meeting Date	Time	Site	Purpose
January 8	6:00 p.m.	Sawdon Board Room	Organizational Meeting
			Work Session
January 22	6:00 p.m.	Sawdon Board Room	Regular Meeting
February 1	6:00 p.m.	Eaton RESA	County-Wide Board Meeting
February 12	6:00 p.m.	Sawdon Board Room	Work Session
March 11	6:00 p.m.	Sawdon Board Room	Regular Meeting
April 8	6:00 p.m.	Sawdon Board Room	Work Session
April 22	6:00 p.m.	Sawdon Board Room	Regular Meeting
May 13	6:00 p.m.	Sawdon Board Room	Regular Meeting
<i>June 7</i>	<i>7:00 pm</i>	<i>MSU Breslin Center</i>	<i>GL High School Graduation</i>
June 10	6:00 p.m.	Sawdon Board Room	Regular Meeting
July 8	6:00 p.m.	Sawdon Board Room	Regular Meeting
August 12	6:00 p.m.	Sawdon Board Room	Work Session
August 26	6:00 p.m.	Sawdon Board Room	Regular Meeting
September 9	6:00 p.m.	Sawdon Board Room	Regular Meeting
October 14	6:00 p.m.	Sawdon Board Room	Work Session
October 28	6:00 p.m.	Sawdon Board Room	Regular Meeting
November 18**	6:00 p.m.	Sawdon Board Room	Regular Meeting
December 9	6:00 p.m.	Sawdon Board Room	Regular Meeting
January 13, 2025	6:00 p.m.	Sawdon Board Room	Organizational Meeting

* Only one meeting in January, February, March, May, June, July, September, November and December.

**November meeting on the Third Monday due to Veterans Day.

Official Board Functions Italicized.



Option C

Establishes a 1 meeting per month schedule.

**BOARD OF EDUCATION
PROPOSED
2024 MEETING & OFFICIAL BOARD FUNCTION SCHEDULE**

Meeting Date	Time	Site	Purpose
January 8	6:00 p.m.	Sawdon Board Room	Organizational Meeting
			Regular Meeting
February 1	6:00 p.m.	Eaton RESA	County-Wide Board Meeting
February 12	6:00 p.m.	Sawdon Board Room	Regular Meeting
March 11	6:00 p.m.	Sawdon Board Room	Regular Meeting
April 8	6:00 p.m.	Sawdon Board Room	Regular Meeting
May 13	6:00 p.m.	Sawdon Board Room	Regular Meeting
<i>June 7</i>	<i>7:00 pm</i>	<i>MSU Breslin Center</i>	<i>GL High School Graduation</i>
June 10	6:00 p.m.	Sawdon Board Room	Regular Meeting
July 8	6:00 p.m.	Sawdon Board Room	Regular Meeting
August 12	6:00 p.m.	Sawdon Board Room	Regular Meeting
September 9	6:00 p.m.	Sawdon Board Room	Regular Meeting
October 14	6:00 p.m.	Sawdon Board Room	Regular Meeting
November 18**	6:00 p.m.	Sawdon Board Room	Regular Meeting
December 9	6:00 p.m.	Sawdon Board Room	Regular Meeting
January 13, 2025	6:00 p.m.	Sawdon Board Room	Organizational Meeting

* November meeting on the Third Monday due to Veterans Day.
Official Board Functions Italicized.



PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



ADJOURNMENT

Time: _____